

**CITY OF WILLIAMSBURG**

210 W. State Street

PO Box 596

Williamsburg, IA 52361

PH. 319 668 1133 Fax 668 9108

**APPLICATION FOR SPECIAL EXCEPTION TO OR VARIANCE  
FROM ZONING ORDINANCE REQUIREMENTS**

Application is hereby made to the Board of Adjustment for \_\_\_\_\_ special exception to  
(or) \_\_\_\_ variance from, the requirements of the zoning ordinance as provided in  
Chapter 167 of said ordinance, to permit: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Legal Description: \_\_\_\_\_

\_\_\_\_\_

Zoning District \_\_\_\_\_ Height \_\_\_\_\_ Signs \_\_\_\_\_

Front Yard \_\_\_\_\_ Side Yard \_\_\_\_\_ Rear Yard \_\_\_\_\_

Off-Street Parking: \_\_\_\_\_

Principal Use: \_\_\_\_\_

Accessory Use: \_\_\_\_\_

Other Information: \_\_\_\_\_

Chapter 167 Zoning Regulation-Enforcement and Administration

\_\_\_\_\_

**FOR OFFICE USE ONLY**

Permit Fee \$100.00 Date Paid \_\_\_\_\_ Receipt# \_\_\_\_\_ Permit# \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Chapter 167.08 of the Williamsburg Zoning Ordinance requires the applicant to submit the following information, which must accompany this application before it can be considered by the Planning and Zoning Commission and City Council:

1. The legal description and local address of the property.
2. The present zoning classification and the zoning classification requested for the property.
3. The existing use and proposed use of the property.
4. The names and addresses of the owners of all property within two hundred (200) feet of the property for which the change is requested.
5. A statement of the reasons why the applicant feels the present zoning classification is no longer valid.
6. A plat showing the location, dimensions, an use of the applicant's property and all property within two hundred (200) feet thereof, including streets, alleys, railroads, and other physical features.

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FOR USE BY ADMINISTRATIVE OFFICER

Fee received: \_\_\_\_\_  
Referred to Planning and Zoning Commission: \_\_\_\_\_  
Request sent to Council: \_\_\_\_\_  
Planning and Zoning Commission Recommendation to the Council: \_\_\_\_\_  
Hearing notice given: \_\_\_\_\_ Council hearing held: \_\_\_\_\_  
Council action: \_\_\_\_\_

167.08 Fee 7/18/08

Date Paid \_\_\_\_\_ Receipt # \_\_\_\_\_