

**City of Williamsburg  
210 West State Street  
PO Box 596  
Williamsburg IA 52361**

Regular Session  
March 10, 2003  
7:30 p.m.

Mayor Armstrong and council members Greiner, Wanner, Phillips, and VonAhsen were present. Council member Kirkpatrick was absent.

The Council received the February 2003 Police Department report.

Mayor Armstrong proclaimed March as Red Cross month.

Marcia Greiner, updated the council on the interview process for the public works department.

1. Motion by Phillips and seconded by Wanner to approve the consent agenda:

- a) Minutes of the February 24, 2003 council meeting
- b) Bills as presented
- c) Sport Hill Country Club liquor license

All ayes. Motion carried.

2. Motion by Phillips and seconded by Greiner to open a public hearing at 7:45 p.m. for the Community Recreation Facility approval of tax increment payments. All ayes. Motion carried.

3. Motion by Phillips and seconded by Wanner to close the public hearing at 8:00 p.m. All ayes. Motion carried.

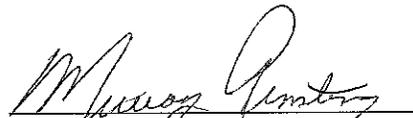
4. Motion by Phillips and seconded by Wanner table the Community Recreation Facility approval of tax increment payments until March 24, 2003. All ayes. Motion carried.

5. Motion by Phillips and seconded by Wanner to open the public for the fiscal year 2004 budget. All ayes. Motion carried.

6. Motion by Phillips and seconded by VonAhsen to close the public hearing at 8:10 p.m. for the fiscal year 2004 budget. All ayes. Motion carried.

7. Motion by Phillips and seconded by Wanner to approve Resolution 09-03-03 – adoption of budget and certification of city taxes for the fiscal year 2004 budget.
8. Motion by Phillips and seconded by VonAhsen to approve Resolution 10-03-03 to have a three year lease from February 1, 2003 until January 31, 2005 for the Williamsburg Community Preschool. Roll call: ayes; TP, GV, MG, nay; GW, absent, DK. Motion carried.
9. Motion by Phillips and seconded by Greiner to table the J & S Industrial Addition Part 3 until Monday, March 24, 2003. All ayes. Motion carried.
10. Motion by Phillips and seconded by Greiner to set a public hearing to rezone 407 North Maplewood Avenue on Monday, March 24, 2004 at 7:35 p.m. All ayes. Motion carried.
11. Motion by Phillips and seconded Greiner to table the construction plans for Belland's Western Knoll's 7<sup>th</sup> Addition until Monday, March 24, 2003. All ayes. Motion carried.
12. Motion by Phillips and seconded by to Greiner to accept bids on April 14, 2003 at 8:00 p.m. for audit proposals for the annual audit for a three-year audit contract. All ayes. Motion carried.
13. Motion by Phillips and seconded by VonAhsen to adjourn at 9:35 p.m. All ayes. Motion carried.

  
Jenifer J Karsten  
City Clerk/Treasurer

  
Murray Armstrong, Mayor

DATE 3/06/2003

CITY OF WILLIAMSBURG  
CLAIMS REGISTER REPORT

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ACE HARDWARE INC	SUPPLIES	154.98
ALLIANT ENERGY	UTILITIES	14,131.42
ARCHITECTURAL DIGEST	LIBRARY PERIODICALS	24.00
ARK PEST CONTROL	PEST CONTROL FIRE/C.HALL	40.00
AVALON NETWORKS INC	CITY WEB SITE & REC CTR	34.90
BARNES DISTRIBUTION	SUPPLIES/PUB WORKS	22.96
BEN FRANKLIN	LIBRARY SUPPLIES	38.18
BRODART CO.	LIBRARY SUPPLIES	76.80
BURG CLEANING VILLAGE	POLICE / CAR WASH	51.00
CEDAR RAPIDS GAZETTE	LIBRARY	85.95
CEDAR RAPIDS WELDING	ACETYLENE	8.40
CENTRAL IOWA DISTRIBUTION	REC CTR JANITORIAL SUPPL	141.88
CHARLES CAPPER FORD INC	POLICE EXPLORER REPAIRS	36.80
CIRRUS IMAGING SUPPLY CO	LIBRARY SUPPLIES	55.00
CLUBB, RALPH	INS.REIMB.	6.20
CONTRACTORS TOOL & SUPPL	SEWER PLANT SUPPLIES	4.86
COX SANITATION & RECYCLI	IST 1/2 3/03 ALLOCATION	3,125.00
DAVIDSON TITLES INC	RECREATION CTR 2/03	70.00
ECKENROD TRACI	LIBRARY BOOKS 55191,5633	449.45
FARMERS TRUST & SAVINGS	INS.REIMB./MILEAGE	42.30
GABRIEL, MICHAEL	DAN MILLER FEES	105.00
GARRINGER, RAYMOND	INS REIMB	205.14
GENES EXPRESS MART	INS REIMB	987.76
GROLIER PUBLISHING CO	POLICE - GAS	245.53
HANSON LIBRARY PETTY CAS	LIBRARY BOOKS #10778451	136.80
HANSON, LORETTA	LIBRARY POSTAGE	86.55
HAWKINS INC	MILEAGE/STAFF TRAVEL	8.64
HIGSMITH INC	CHLORINE #503518	181.00
INGRAM	LIBRARY SUPPLIES	29.87
INVENSYS METERING SYSTEM	LIBRARY BOOKS/VIDEOS	1,098.65
IOWA COMMUNICATIONS NET	UTILITY SOFTWARE MAINT.A	1,000.00
IOWA COUNTY RECORDER	LIBRARY TELEPHONE	2.72
IOWA COUNTY TIRE & SERVI	WELL 5A EASEMENTS	126.00
IOWA MUNICIPAL FIANANCE	TIRE REPAIR - H20	12.00
IOWA SECTION AWWA	SPRING SCHOOL - JEN	35.00
IOWA TELECOM	WATER MEETING/RALPH	25.00
J & S FARM SUPPLY	TELEPHONE	1,031.64
KARSTEN, JENIFER	SALT SAND& SNOW REMOVAL	1,174.07
KEYSTONE LABORATORIES	2/03 CLEANING	1,350.00
LAREYS	MILEAGE/BACKGROUND CHECK	39.36
	H20 TESTS #2300250	27.00
	CITY HALL #28252	51.30
	REC CTR #22343	27.36
	REC CTR #22342	27.36
	PARTS	53.28
MARTIN EQUIPMENT OF IL I	LIBRARY BOOKS	37.75
MICROMARKETING ASSOC	ALARM MAIN REC CTR	334.00
MIDWEST ALARM SERVICES	REC CTR COPIER MAIN	81.13
MINOLTA CORPORATION	FITNESS CLASS AD	66.00
MPC NEWSPAPERS	CHILD CARE SERVICE AD	33.00
	CLASS I LABORER AD	22.00
	FY04 BUDGET	167.66
	COUNCIL MEETINGS	205.83
	PERSONAL TRAINING AD	55.00

MULTI COUNTY OIL	FOOD FAIR AD/GYM FLOORS	27.50
NIDEY PETERSON ERDAHY &	TAX INCREMENT LEGAL	16.08
OFFICE EXPRESS	GAS	888.70
PEPSIAMERICAS INC	11/02-02/10/03 LEGAL FEE	2,362.50
R & D MOTOR & MACHINE	LIBRARY SUPPLIES 31011,3	46.28
RANDYS TELEPHONE SERVICE	#0523053810 REC CTR	150.42
RECORDED BOOKS INC	BLOWER/BAGER ATTACHMENT	241.70
ROBERT NEWKIRK ELECTRIC	REC CTR PHONE	39.75
	LIBRARY BOOKS	215.66
	H20 PLANT LIGHT/OUTLET #	424.00
	H20 TOWER LIGHT REPAIR#3	80.56
	H20 METER/WELL 5A #32723	102.44
	MAIN LIFT STATION LIGHT#	66.90
	HIGH ST WELL REPAIR #327	569.02
	POLICE - VESTS	1,418.00
	REC CTR SIGN	45.23
SECOND CHANCE	CARDINALS/CUBS TICKETS, I	1,079.65
SETON IDENTIFICATION PRO	REC CTR FILTERS/ TAX EX	100.80
SINN, TAMMY	INS.REIMB.	14.20
SMITH FILTER CORPORATION	COPY PAPER/SUPPLIES	104.82
SPRATT, JULIE	LIBRARY SUPPLIES	65.85
STAPLES	LIBRARY BOOKS	20.00
STAPLES CREDIT PLAN	SEWER TESTS	324.00
SWEET WATERMELON BOOKS	UTILITIES	937.15
TESTAMERICA INC	REC CTR #426242,427311,4	356.80
TIP RURAL ELECTRIC COOP	UTILITY SALES TAX	1,626.35
TOWN & COUNTRY WHOLESALE	REC CTR SALES TAX	801.93
TREASURER STATE OF IOWA	CUBS/CARDINAL BUS DEPOSIT	200.00
	PUB WORKS/POLICE/REC CTR	248.72
TRI STATE TRAVEL	LIBRARY BOOKS/SUPPLIES	94.40
US CELLULAR	POLICE CAR WASH	3.50
WARDENBURG, JANE	REC CTR SUPPLIES	59.30
WILLIAMSBURG FAST STOP	1ST CLASS SORT FEE	150.00
WILLIAMSBURG FOODS	BLIND/CITY HALL	48.00
WILLIAMSBURG POST OFFICE		
WITTES HOME DECORATING		

DATE 3/06/2003

CITY OF WILLIAMSBURG  
CLAIMS REGISTER REPORT

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GRAND TOTALS	EXPENDED	LIQUID	ACCRUAL
	39,599.69		

001	RECAP TOTALS
002	FUND TOTALS
003	GENERAL
110	RECREATION
600	LIBRARY
610	ROAD USE TAX
	WATER
	SEWER
	****

EXPENDED	LIQUID	ACCRUAL
12,347.16		
8,674.45		
2,889.74		
4,623.27		
4,743.30		
6,321.77		
39,599.69		

marcia *[Signature]*

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HEARING AND APPROVAL  
TAX INCREMENT PAYMENTS

(Community Recreation Facility)

(435483-12 )

Williamsburg, Iowa

March 10, 2003

A meeting of the City Council of the City of Williamsburg, Iowa, was held at 7:45 o'clock p.m., on March 10, 2003, at the City Hall, Williamsburg, Iowa, pursuant to the rules of the Council.

The Mayor presided and the roll was called, showing members present and absent as follows:

Present: Phillips, Wanner, Greiner, VonAhsen.

Absent: Kirkpatrick.

The Council investigated and found that notice of the intention of the City Council to conduct a public hearing on committing tax increment revenues for a period not to exceed 20 years in connection with the City's Community Recreation Facility Agreement with the Williamsburg Community School District and the Williamsburg Community Recreation Foundation had been published according to law and as directed by the Council and that this is the time and place at which the Council shall receive oral or written objections from any resident or property owner of the City. All written objections, statements, and evidence heretofore filed were reported to the Council, and all oral objections, statements, and all other exhibits presented were considered.

The following named persons presented oral objections, statements, or evidence as summarized below; filed written objections or statements, copies of which are attached hereto; or presented other exhibits, copies of which are attached hereto:

(Here list all persons presenting written or oral statements or evidence and summarize each presentation.)

There being no further objections or comments, the Mayor announced that the hearing was closed.

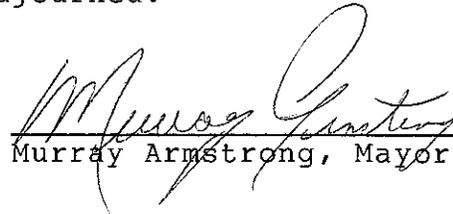
Council Member Phillips introduced a motion to table the Community Recreation Facility approval of tax increment payments, seconded by Council Member Wanner; and after due consideration thereof by the Council, the Mayor put the question upon the tabling of said motion, and the roll being called, the following named Council Members voted:

Ayes: Phillips, VonAhsen, Wanner, Greiner

Nays: \_\_\_\_\_.

Motion carried.

On motion and vote the meeting adjourned.

  
Murray Armstrong, Mayor

Attest:

Attest:

  
Jenifer J. Karsten, City Clerk

Resolution 09-03-03
Adoption of Budget and Certification of City Taxes

48-447

Fiscal Year July 1, 2003 - June 30, 2004

City Name: WILLIAMSBURG County Name: IOWA Date Budget Adopted: 03/10/03

At a meeting of the City Council, held after the public hearing as required by law, as specified above, the proposed budget was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this City. There is attached a Long Term Debt Schedule Form 703 for the debt service needs, if any.

319 668 1133 Telephone Number

Signature of Auditor

County Auditor Date Stamp

January 1, 2002 Property Valuations

Table with columns: Regular, Ag Land, With Gas & Electric, Without Gas & Electric, Last Official Census. Rows 2a-4b.

TAXES LEVIED

Main table with columns: Code Sec., Limit, Purpose, (A) Request with Utility Replacement, (B) Property Taxes Levied, (C) Rate. Includes sections for General Fund Regular Levies, Special Revenue Levies, and Property Taxes.

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets submitted that DO NOT meet the following criteria are not legal documents and will be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, and notarized, filed proof was evidenced.
2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
3) Adopted property taxes do not exceed published or posted amounts.
4) Adopted expenditures do not exceed published or posted amounts in each of the four program areas, or in total.

(County Auditor)

Fund Balance Worksheet for City of **WILLIAMSBURG**

(1)		2002		2003		2004		Grand Tot							
General	Spec Rev	Debt Serv	Capt Proj	Permanent	Tot Govt	Enterprise	Grand Tot	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
<b>* Annual Report FY</b>		<b>2002</b>		<b>2003</b>		<b>2004</b>									
Beginning Fund Balance	109,403	-1	31,907	723	559,987	257,740	817,727	417,955	109,403	-1	31,907	723	559,987	257,740	817,727
Actual Resources	1,331,327	926,464	3,058,499	84	6,614,354	545,936	7,160,290	1,297,980	1,331,327	926,464	3,058,499	84	6,614,354	545,936	7,160,290
Actual Requirements	1,240,723	925,397	2,530,846		5,731,689	512,615	6,244,304	1,034,723	1,240,723	925,397	2,530,846		5,731,689	512,615	6,244,304
Ending Fund Balance	200,007	1,066	559,560	807	1,442,652	291,061	1,733,713	681,212	200,007	1,066	559,560	807	1,442,652	291,061	1,733,713
<b>** Re-Estimated FY</b>		<b>2003</b>		<b>2004</b>		<b>2004</b>									
Beginning Fund Balance	200,007	1,066	559,560	807	1,442,652	291,061	1,733,713	681,212	200,007	1,066	559,560	807	1,442,652	291,061	1,733,713
Re-Est Resources	1,526,370	1,074,348	362,648	34	4,489,940	642,500	5,132,440	1,526,540	1,526,370	1,074,348	362,648	34	4,489,940	642,500	5,132,440
Re-Est Req	1,649,293	1,036,230	667,976	0	4,786,222	562,456	5,348,678	1,432,723	1,649,293	1,036,230	667,976	0	4,786,222	562,456	5,348,678
Ending Fund Balance	77,084	39,184	254,232	841	1,146,370	371,105	1,517,475	775,029	77,084	39,184	254,232	841	1,146,370	371,105	1,517,475
<b>** Budget FY</b>		<b>2004</b>		<b>2004</b>		<b>2004</b>									
Beginning Fund Balance	77,084	39,184	254,232	841	1,146,370	371,105	1,517,475	775,029	77,084	39,184	254,232	841	1,146,370	371,105	1,517,475
Resources	1,520,660	568,187	41,075	34	3,800,068	699,500	4,499,568	1,670,112	1,520,660	568,187	41,075	34	3,800,068	699,500	4,499,568
Requirements	1,271,372	583,586	185,000	0	3,700,205	602,902	4,303,107	1,660,247	1,271,372	583,586	185,000	0	3,700,205	602,902	4,303,107
Ending Fund Balance	326,372	23,785	110,307	875	1,246,233	467,703	1,713,936	784,894	326,372	23,785	110,307	875	1,246,233	467,703	1,713,936

\* The figures in section (1) are taken from FORM F-66(A-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2002

\*\* The remaining two sections are filled in by the software once ALL worksheets are completed.