

**City of Williamsburg
210 West State Street
PO Box 596
Williamsburg IA 52361**

Regular Session
May 27, 2003
7:30 p.m.

Mayor Armstrong and council members Greiner, Wanner, Kirkpatrick and VonAhsen were present. Phillips was absent.

John Avery, Public Works Director, will look into costs for extending the road curb on Lakeshore Drive.

The personnel committee and Eric Tindal, City Attorney, will meet to discuss the union contract.

There was a request from Ben Franklin to obtain an easement from the city to put a sign in the right of way at the entrance of Tanger Outlet Center. It was the consensus of the council not to allow such easement.

John Avery started working as Public Works Director on Tuesday, May 27, 2003.

Jim Jacob, Van Winkle Jacob Engineering presented Wastewater plant improvement updates.

Mayor Armstrong issued an executive order that gave notice to Public Works Director Delbert Clubb that he is being relieved from duty as of June 1, 2003.

1. Motion by Kirkpatrick and seconded by Greiner to approve the consent agenda:
 - a) Minutes of the May 12, 2003 council meeting
 - b) Bills as presented
2. Motion by Kirkpatrick and seconded by VonAhsen to open a public hearing at 8:00 p.m. to amend the fiscal year budget 2003. All ayes. Motion carried.
3. Motion by Kirkpatrick and seconded by VonAhsen to close the public hearing at 8:06 p.m. All ayes. Motion carried.
4. Motion by Kirkpatrick and seconded by Wanner to approve Resolution 22-05-03 to approve the fiscal year 2003 budget amendment. Roll call: ayes; GW; GV, MG, DK, absent; TP. Motion carried.

5. Motion by Kirkpatrick and seconded by Greiner to appoint Garry Koehn to the Williamsburg Board of Adjustment. All ayes. Motion carried.

6. Motion by Wanner and seconded by Kirkpatrick to approve changing of Recreation Center hours from June 1 through September 1 to the following:

Sunday	10:00 a.m. – 3:00 p.m.
Monday – Thursday	5:00 a.m. – 8:00 p.m.
Saturday	7:00 a.m. – 3:00 p.m.

All ayes. Motion carried.

7. Motion by Greiner and seconded by Wanner to authorize a policy at the Aquatic Center that children under the age of nine must have direct adult supervision, to limits groups visiting to twenty-five children or less and there must be adequate adult supervision, children under the age of nine having a ratio of six children or less for every adult, and that the Aquatic Center staff allowed to authorize additional supervision when required to maintain safety standards. All ayes. Motion carried.

8. Motion by Kirkpatrick and seconded by Wanner to approve Resolution 23-05-03 – to hire Sam Shafer as cashier and to hire an additional lifeguard as needed for the 2003 season. Roll call: ayes; GW, GV, MG, DK, absent; TP. Motion carried.

9. Motion by Greiner and seconded by Wanner to authorize Traci Eckenrod, Recreation Director, to purchase and have installed an awning for the food court at the Aquatic Center at a cost of \$18,089.54 from Dave Long Protective Products and that Eric Tindal notify Cedar Rapids Tent and Awning Co that we will no longer honor his bid because he failed to perform within a reasonable time. Roll call: ayes; GW, MG, DK, nay; GV, absent; TP. Motion carried.

10. Motion by Greiner to approve to hire Delbert Clubb as a temporary employee for up to 30 days at an hourly rate of \$13.28. **MOTION DIED FOR LACK OF SECOND.**

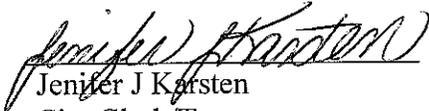
11. Motion by Kirkpatrick and seconded by Wanner to approve Resolution 24-05-03 to hire Delbert Clubb as a temporary employee for the Public Works Department for up to 60 days. Roll call: aye; GW, GV, DK, nay; MG, absent; TP. Motion carried. *13.28/HR*

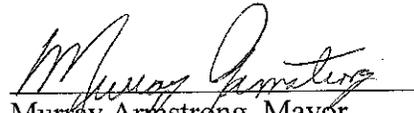
12. Motion by Wanner and seconded by Kirkpatrick to go into closed session per Iowa Code 21.5(1)(j) at 9:15 p.m. for the possible purchase of real estate for a new fire department building. All ayes. Motion carried.

13. Motion by VonAhsen and seconded by Kirkpatrick to close the public hearing at 9:28 p.m. All ayes. Motion carried.

14. Motion by Wanner and seconded by Greiner to approve Resolution 25-05-03 to make an offer to the proposed property owner at the appraised value of Farmers National Company contingent upon obtaining Iowa Department of Transportation approval for a suitable entrance and passing appropriate environmental studies. Roll call: ayes: GW, MG, DK, GV, absent; TP. Motion carried.

15. Motion by Kirkpatrick and seconded by VonAhsen to adjourn at 9:45 p.m. All ayes. Motion carried.


Jennifer J Karsten
City Clerk/Treasurer


Murray Armstrong, Mayor

ADVANCED WATER TECHNOLOG	H2O PLANT-REPAIR	56.00
APEX OFFICE SUPPLY	H2O DISP 1-331-53	8.00
	REC CNTR R1997-7	8.00
	REC CTR R1997-7	8.00
	REC CNTR 2836131	12.37
BELLAND PLUMBING & HEATI	CONCESSION-TOILET REPAIR	60.00
BLACKHAWK SPRINKLERS INC	REC CNTR 42835	76.40
CARTER KIRKPATRICK SERVI	WALTERS SEWER LINE REPAI	5,000.00
CLUBB, RALPH	REGION 6 MTG MLG/INS REI	66.16
COX SANITATION & RECYCLI	2ND 1/2 ALLOCATION	3,125.00
DELTA DENTAL PLAN OF IOW	6/03 PREMIUM	936.24
DISH NETWORK	REC CNTR	52.46
ECKENROD, TRACI	CPO SCHOOL MLG	65.30
FESLERS INC	SIRENS ISTALLATION	11,100.00
FOLKMANN HEATING & PLUMB	TENNIS COURT FOUNTAIN RE	134.55
	SEWER SUPPLIES	36.33
GABRIEL, MICHAEL	INS REIMB	69.98
GALLS INC	KOCH CLOTHING ALLOWANCE	47.98
HAWKINS INC	H2O PLANT H2O DAMAGE	454.88
IOWA ONE CALL	UNDERGROUND LOCATES	32.40
IOWA PAPER & CHEMICAL	REC CNTR #51767	54.34
	REC CNTR #51824	65.50
KIECKS	PARSONS CLOTHING ALLOWAN	70.50
LAREYS	CITY HALL #28488	51.30
NATIONAL WATERWORKS INC	H2O SUPPLIES	103.56
	WELSH ST PROJECT	1,630.00
NOVA HEALTH EQUIPMENT	WEIGHT EQUIP REC CTR #	959.76
OEHL PLUMBING	CONCESSION-COLLER REPAIR	130.00
PITNEY BOWES	POSTAGE METER SUPPLIES	174.67
	SCALE MAINT 7/03-6/04	70.00
RADIO COMMUNICATIONS	PW ANTENNA	46.80
SPRAFT, JULIE	INS REIMB	179.15
TOWN & COUNTRY WHOLESAL	REC CTR #433516	1,645.29
VETERINARY MEDICAL CENTE	ANIMAL CONTROL	66.00
WABASH MANUFACTURING INC	FREIGHT-FLAT TOP LIDS	8.00
WELLMARK	6/03 PREMIUM	10,878.40
WILLIAMSBURG LUMBER STOR	REC SUPPLIES	10.07
	SEWER	30.48
	H2O	30.45
	WELL HOUSE REPAIR	266.92

DATE 5/22/2003

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE 2

EXPENDED 37,821.24
LIQUID
ACCRUAL

GRAND TOTALS

	EXPENDED	LIQUID	ACCRUAL
RECAP TOTALS			
FUND TOTALS			
001 GENERAL	8,844.32		
002 RECREATION	4,925.45		
003 LIBRARY	1,858.44		
110 ROAD USE TAX	1,874.04		
300 CAPITAL IMPROVEMENTS	11,100.00		
600 WATER	3,566.19		
610 SEWER	5,652.80		
****	37,821.24		

[Signature]

marcia greeni
[Signature]

[Signature]

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION

To the Auditor of IOWA County, Iowa:

The City Council of WILLIAMSBURG in said County/Countries met on May 27, 2003 at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. Thereupon, the following resolution was introduced.

RESOLUTION No. 22-05-03

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2003
(AS AMENDED LAST ON _____.)

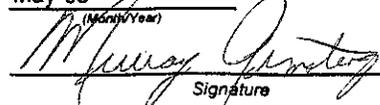
Be it Resolved by the Council of the City of WILLIAMSBURG
Section 1. Following notice published May 15, 2003

and the public hearing held, _____ the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	518,262	0	518,262
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	518,262	0	518,262
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	975,000	50,000	1,025,000
Other City Taxes	6	441,524	-40,000	401,524
Licenses & Permits	7	6,600	0	6,600
Use of Money and Property	8	27,900	37,895	65,795
Intergovernmental	9	359,665	0	359,665
Charges for Services	10	784,850	136,508	921,358
Special Assessments	11	35,553	0	35,553
Miscellaneous	12	7,245	0	7,245
Other Financing Sources	13	1,530,272	473,663	2,003,935
Total Revenues and Other Sources	14	4,686,871	658,066	5,344,937
Expenditures & Other Financing Uses				
Public Safety	15	340,467	900	341,367
Public Works	16	352,781	29,027	381,808
Health and Social Services	17	900	0	900
Culture and Recreation	18	624,711	82,600	707,311
Community and Economic Development	19	50,350	0	50,350
General Government	20	157,398	0	157,398
Debt Service	21	1,036,230	0	1,036,230
Capital Projects	22	75,000	405,224	480,224
Total Government Activities Expenditures	23	2,637,837	517,751	3,155,588
Business Type / Enterprises	24	481,821	94,000	575,821
Non-Program	25			
Total Gov Activities & Business Expenditures	26	3,119,658	611,751	3,731,409
Transfers Out	27	1,530,272	473,663	2,003,935
Total Expenditures/Transfers Out	28	4,649,930	1,085,414	5,735,344
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	36,941	-427,348	-390,407
Beginning Fund Balance July 1	30	1,345,481	388,232	1,733,713
Ending Fund Balance June 30	31	1,382,422	-39,116	1,343,306

Passed this 27th day of May-03
(Day) (Month/Year)

Signature
City Clerk/Finance Officer

Passed this 27th day of May-03
(Day) (Month/Year)

Signature
Mayor

RESOLUTION 23-05-03
City of Williamsburg, Iowa

Resolution to authorize hiring additional Aquatic Center staff.

WHEREAS, there was a request and recommendation from Traci Eckenrod, Recreation Director, to hire Sam Shafer as cashier at the Aquatic Center and to hire an additional lifeguard as needed for the 2003 season.

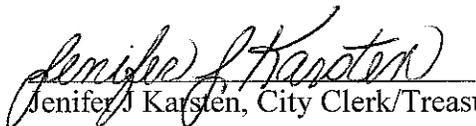
WHEREAS, we, Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Kirkpatrick and seconded by Wanner, roll call: ayes; GW, MG, DK, GV, absent: TP) by the City Council of the City of Williamsburg, Iowa, at a meeting held on this 27th day of May, 2003, four members of the council present;

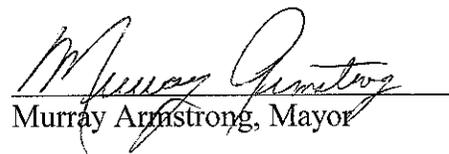
NOW THEREFORE, be it resolved by the Williamsburg City Council to approve the following:

Section 1. Authorize the increase in Recreation fees as proposed by Traci Eckenrod.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved May 27, 2003.


Jenifer J Karsten, City Clerk/Treasurer


Murray Armstrong, Mayor

RESOLUTION 24-05-03
City of Williamsburg, Iowa

Resolution to authorize hiring an employee for the Public Works Department.

WHEREAS, John Avery was hired as Public Works Director;

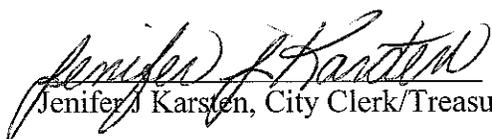
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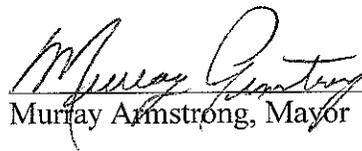
NOW THEREFORE, be it resolved by the Williamsburg City Council to approve the following:

Section 1. Authorize hiring Delbert Clubb as a temporary employee for the Public Works Department for up to sixty (60) days at an hourly rate of \$13.28.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved May 27, 2003.


Jenifer J Karsten, City Clerk/Treasurer


Murray Armstrong, Mayor

RESOLUTION 25-05-03
City of Williamsburg, Iowa

Resolution to make an offer to purchase property for a future new Fire Department building.

WHEREAS, the City Council is considering purchasing property for a new fire department site;

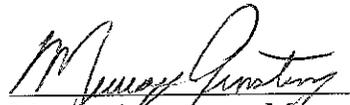
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NOW THEREFORE, be it resolved by the Williamsburg City Council to approve the following:

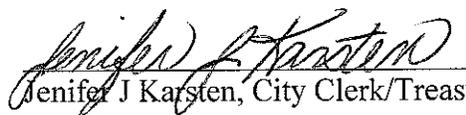
Section 1. To make an offer to the proposed property owner at the appraised value of Farmers National Company contingent upon obtaining Iowa Department of Transportation approval for suitable entrance and passing appropriate environmental studies.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved May 27, 2003.



Murray Armstrong, Mayor



Jenifer J Karsten, City Clerk/Treasurer