

**City of Williamsburg  
210 West State Street  
PO Box 596  
Williamsburg IA 52361**

Regular Session  
August 11, 2003  
7:30 p.m.

Mayor Armstrong and council members Phillips, Wanner, VonAhsen and Kirkpatrick were present. Greiner was absent.

The Visioning Committee is going to plant the native seed by the north entrance sign and would like the Public Works Department to mow the area before it can be planted. It was the consensus of the Council to have the Public Works Department mow the area for them.

There was a request from Cliff and Mary Carter for the council to review their water usage and bills for the last year and consider an adjustment based on the unusual amount that was used.

The Council received the monthly police department report.

The Council received the monthly recreation department report.

Traci Eckenrod, Recreation Director, informed the Council that they had a meeting regarding a skate park. A meeting for the public was held at the Recreation Center. Four people were in attendance. The average size of a skate park is 10,000 square feet and the average cost is \$25,000.

John Avery, Public Works Director, presented the council with two quotes from Newkirk Electric to connect the south entrance sign to electricity.

The five-year master plan for projects for the City was discussed.

August 25<sup>th</sup> would be the first test run for chipping.

It was the consensus of the council to proceed with negotiations for a new fire station site.

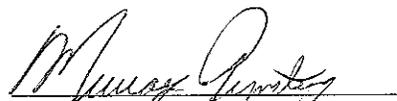
1. Motion by Phillips and seconded by Wanner to approve the consent agenda:

- a) Minutes of the July 28, 2003 council meeting
- b) Bills as presented
- c) Treasurer's report

All ayes. Motion carried.

2. Motion by Phillips and seconded by Wanner to approve Resolution No. 30-08-03 – approving the Final Plat of Belland’s Western Knolls Seventh Addition contingent upon the recommendations of MMS being followed and the sidewalks being installed when houses are built or within five years of the approval of the plat. Roll call: ayes; DK, GW, GV, TP, absent; MG. Motion carried.
3. Motion by Phillips and seconded by Wanner to approve Resolution 31-08-03 to authorize Van Winkle Jacob to prepare plans and specifications for a sidewalk from the Aquatic Center to the Recreation Center and to set a public hearing for September 8, 2003 at 7:45 and bid opening at 3:00 p.m. on September 8, 2003. Roll call: ayes; GW, TP, GV, DK. Motion carried.
4. Motion by Kirkpatrick and seconded by Phillips to approve Resolution 32-08-03 - hire Delbert Clubb as Wastewater operator/laborer I at \$13.68 plus \$.25/hour for certification plus benefits. Roll call: ayes; DK, GV, TP, GW, absent; MG. Motion carried.
5. Motion by VonAhsen and seconded by Wanner to go into closed session per Iowa Code Chapter 21.5 (1) j at 9:20 p.m. for possible purchase of real estate. All ayes. Motion carried.
6. Motion by Phillips and seconded by Wanner to go out of closed session at 9:45 p.m. All ayes. Motion carried.
7. Motion by Phillips and seconded by Wanner to adjourn at 9:50 p.m. All ayes. Motion carried.

  
Jenifer Karsten  
City Clerk/Treasurer

  
Murray Armstrong, Mayor

DATE 8/07/2003

CITY OF WILLIAMSBURG  
CLAIMS REGISTER REPORT

PAGE 1

ACCO	LIQUID CHLORINE	459.30
AGE HARDWARE INC	SUPPLIES	430.58
ADVENTURELAND	42 THEME PARK TICKETS	840.00
ALLIANT ENERGY	ELECTRIC BILL	18,049.93
APEX OFFICE SUPPLY	#2986460-REC CNTR	31.98
ARK PEST CONTROL	7/03 PEST CONTROL	40.00
AVALON NETWORKS INC	CITY WEB SITE	14.95
BEN FRANKLIN	REC CTR INTERNET	19.95
CEDAR RAPIDS WELDING	LIB-SUPPLIES	29.91
CHARLES CAPPER FORD INC	PUBLIC WORKS-CLIPBOARDS	3.58
CLUBB, RALPH	ACETYLENE	9.30
CORTEZ TRUCK SALES & EQU	VEHICLE SERVICE	94.01
COX SANITATION & RECYCLI	INS REIMB	59.85
	TRUCK BOX #110186	5,997.00
	1ST 1/2 8/03 ALLOCATION	3,125.00
	2ND 1/2 7/03 ALLOCATION	3,125.00
	AQUATIC CNTR	45.00
	SPORTS COMPLEX	45.00
	REC CNTR	15.00
DAVE LONG PROTECTIVE PRO	2ND 1/2 AMNTNG-AQUATIC	45.00
DES MOINES REGISTAR	LIB-PERIODICALS	9,044.77
DIETRICH, KEITH	73' SIDEWALK REIMB	117.00
DONS JOHNS	WEST END POND #475915	146.00
	SERVICE CHG (2)	65.00
DRISCOLL WELDING	H2O-SHELF TAX EXEMPT	50.00
EBSCO	LIB-PERIODICALS-1096396	23.62
ECKENROD, TRACI	CORDESS PHONE-REC CNTR	336.15
FARMERS SUPPLY SALES INC	PARKS MOWER #P41550 & P4	14.98
FRITTO LAY INC	#04528594 AQUATIC	182.21
	#04528657 AQUATIC	104.45
	#04528719 AQUATIC	109.62
	INS REIMB	13.41
GABRIEL, MICHAEL	PD SUPPLIES	63.73
GALLS INC	PD BATTERY/BULB	13.93
	PD GAS	89.95
GENES EXPRESS MART	CD PLAYER-WEIGHT ROOM	293.81
GLANDORF, RHONDA	LIB-POSTAGE	104.99
HANSON LIBRARY PETTY CAS	AQUATIC CNTR	84.65
HOLDEN COMPREHENSIVE CAN	LIB-BOOKS/VIDEOS	88.59
INGRAM	DELBERT WMT GRADE	1,441.81
IOWA DEPT NATURAL RESOUR	REC CNTR #53343	80.00
IOWA PAPER & CHEMICAL	REC CNTR #53318	167.45
	REC CNTR #53608	110.80
	PHONE BILL	114.97
IOWA TELECOM	WMT-REPLACEMENT ELEMENT	1,284.88
JC CROSS CO	7/03 CLEANING	200.00
JIS CLEANING	H2O TEST	350.00
KEYSTONE LABORATORIES	INS REIMB	40.00
KNOCK, STEVEN	LIB-COPTER-818348	26.08
KOCH BROTHERS	CITY HALL #22520	118.38
LAREYS	AQUATIC CNTR #520066	51.30
LARUE DISTRIBUTING INC	AQUATIC #504828	55.99
LILLIS INSURANCE AGENCY	FY03 AUDIT-AQUATIC CNTR	111.98
	FY03 AUDIT FIREWORKS	8,923.00
		867.00

DATE 8/07/2003

CITY OF WILLIAMSBURG  
CLAIMS REGISTER REPORT

PAGE

2

MICROMARKETING ASSOC	LIB-BOOKS 30508/31096/31	121.00
MINOLTA CORPORATION	REC CNTR COPIER MAINT	7.09
MPC NEWSPAPERS	JULY 4TH NOTICE	115.50
	6/23 COUNCIL MTG	81.66
	JULY 4TH THANK YOU	38.50
	7/28 HEARING	8.77
	7/14 COUNCIL MTG	188.52
	DISPLAY MTG	22.00
	GAS/DIESEL	700.50
	REC CNTR SIGNAGE	2,607.00
	PARKS SUPPLIES	77.87
	89' SIDEWALK REIMB	178.00
	SOUTH ENT SIGNAGE	1,248.00
	NORTH ENT LANDSCAPE	1,877.00
	AQUATIC CONC	711.00
	#2133053822 REC CNTR	203.22
	#2063053817 REC CNTR	279.66
	#68071 PULSAR BRIDGETTES	4,860.00
	POLICE GUNRACK	446.52
	EQUIPMENT-POLICE VEHICLE	1,183.22
	LIB-BOOKS	186.00
	LIFT STATION REPAIRS 327	117.99
	TRAFFIC LIGHT REPAIR 328	1,322.91
	WWTP-MAIN DISCONNECT 32	453.98
	SQUARE-LIGHTS REPAIR-328	532.69
	SHOP LIGHT REPAIR 32820	80.49
	WWTP BLOWER REPAIR 32821	129.98
	LIFT STATION-CIRCLE TERR	51.00
	WWTP SUPPLIES 32823	19.90
	LIB-COMP-0304478	70.00
	MG/RG NOTARY RENEWAL	60.00
	INS REIMB	56.43
	LIB-SUPPLIES-2411001/241	30.47
	LIB-PERIODICALS-3131721/	117.44
	SEWER TEST	313.20
	ELECTRIC BILL	939.49
	TENNIS ST-WEED SPRAY 712	25.00
	REC CNTR WEED SPRAY 7122	25.00
	SEWER PLANT WEED SPRAY 71	40.00
	FIRE STATION WEED SPRAY	120.00
	SEWER PLANT SPOT SPRAY 71	25.00
	BALL CMPLX PKG LOT SPRAY	80.00
	VON AHSEN LIFT STATION	75.00
	AMB BLDG SPOT SPRAY 7171	30.00
	NRTH RIDGE LIFT STATION	30.00
	MOWING BALL CMPLX 7/1	30.00
	MOWING BALICMPX EXCPT SOC	1,310.00
	AQUATIC #440013	580.00
	AQUATIC #439425	681.38
	AQUATIC #436513	502.09
	AQUATIC 438089	344.13
	7/03 UTILITY SALES TAX	869.12
	7/03 AQUATIC SALES TAX	1,859.07
		1,078.08

TOWN & COUNTRY WHOLESALE  
TREASURER STATE OF IOWA

DATE 8/07/2003

CITY OF WILLIAMSBURG  
CLAIMS REGISTER REPORT

PAGE 3

US CELLULAR  
USA BLUE BOOK  
WILLIAMSBURG CARQUEST

7/03 REC CNTR SALES TAX  
CELL PHONES  
SEWER SUPPLIES  
PARKS-MOWER/SEWER

407.71  
146.41  
180.33  
95.15

DATE 8/07/2003

CITY OF WILLIAMSBURG  
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PAGE 4

GRAND TOTALS

EXPENDED  
85,301.31

LIQUID

ACCRUAL

RECAP TOTALS  
 FUND TOTALS  
 001 GENERAL  
 002 RECREATION  
 003 LIBRARY  
 110 ROAD USE TAX  
 600 WATER  
 610 SEWER  
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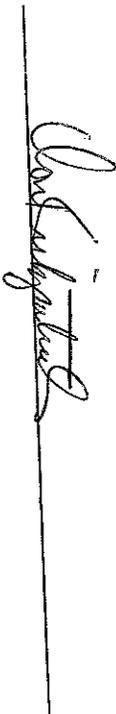
EXPENDED  
 15,884.28  
 43,224.01  
 3,024.58  
 11,118.51  
 4,836.03  
 7,213.90  
 85,301.31

LIQUID

ACCRUAL







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**RESOLUTION 30-08-03**

**Resolution approving final plat.**

**WHEREAS**, the final plat of Belland's Western Knolls Seventh Addition was presented to the Williamsburg Planning and Zoning Commission on Monday, August 11, 2003 for approval and;

**WHEREAS**, the Williamsburg Planning and Zoning Commission made a recommendation to the Williamsburg City Council to approve the Final Plat of Belland's Western Knolls Seventh Addition and;

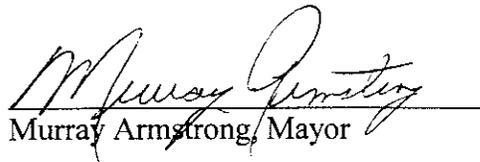
**WHEREAS**, we, Murray Armstrong, Mayor, and Jenifer J Karsten, City Clerk of the City of Williamsburg, Iowa do hereby certify that the following Resolution was adopted (introduced by Kirkpatrick and seconded by Phillips) by the City Council of the City of Williamsburg, Iowa at a meeting held on the 11<sup>th</sup> day of August 2003, four members of the council present;

**NOW THEREFORE**, Be It Resolved by the City Council of the City of Williamsburg, Iowa as follows;

Section 1. The Final Plat of Belland's Western Knolls Addition of Williamsburg, Iowa as filed with the City Clerk, should be and the same is hereby approved and accepted contingent upon the recommendations of MMS be followed, the sidewalks be installed when the houses are built or within five years of the approval of said plat and the Mayor and the City Clerk of said city be and they are hereby authorized and directed to certify the adoption of this Resolution as required by law. Roll call vote: ayes; VonAhsen, Phillips, Kirkpatrick, Wanner, absent; Greiner.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved August 11, 2003.

  
Murray Armstrong, Mayor

  
Jenifer J. Karsten, City Clerk

**Resolution 31-08-03**

**Authoring the preparation of plans and specifications for a sidewalk from the Aquatic Center to the Recreation Center and to fix a date for a public hearing.**

**WHEREAS**, the City of Williamsburg finds it in the best interest of the City of Williamsburg to construct a sidewalk from the Aquatic Center to the Recreation Center, and;

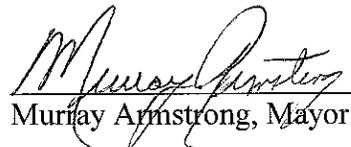
**WHEREAS**, we, Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Kirkpatrick and seconded by Phillips, roll call: ayes; GW, DK, TP, GV, absent; MG) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 11<sup>th</sup> day of August 2003, four members of the council present;

**NOW THEREFORE**, the Williamsburg City Council resolves to authorize Van Winkle Jacob to prepare plans and specifications for a sidewalk between the Aquatic Center and the Recreation Center and to set a public hearing for said plans and specifications for Monday, September 8, 2003 at 7:45 p.m. and bid opening at 3:00 p.m. on Monday, September 8, 2003.

All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved August 11, 2003.

  
Jenifer J Karsten, City Clerk/Treasurer

  
Murray Armstrong, Mayor

**Resolution 32-08-03**

**Approving to hire a wastewater/laborer I and setting wages.**

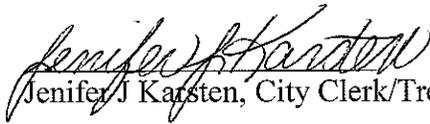
**WHEREAS**, the City of Williamsburg advertised and received applications for a wastewater operator/laborer I position and;

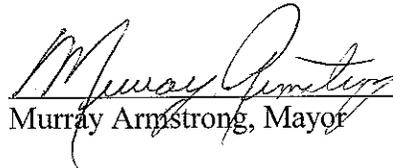
**WHEREAS**, we, Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Kirkpatrick and seconded by Phillips, roll call: ayes; GW, DK, TP, GV, absent; MG) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 11<sup>th</sup> day of August 2003, four members of the council present;

**NOW THEREFORE**, the Williamsburg City Council resolves to approve the hiring of Delbert Clubb as wastewater/laborer I at an hourly rate of \$13.68 per hour plus \$.25 per hour for his wastewater I certification.

All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved August 11, 2003.

  
Jenifer J Karsten, City Clerk/Treasurer

  
Murray Armstrong, Mayor