

**City of Williamsburg
210 West State Street
PO Box 596
Williamsburg IA 52361**

Regular Session
August 25, 2003
7:30 p.m.

Mayor Armstrong and council members Phillips, Wanner, Greiner, and Kirkpatrick were present. VonAhsen was absent.

Phillips left at 9:37 p.m.

The Williamsburg High School would like to use the Recreation Center for graduation from May 26th at noon through June 1st until noon (83 hours).

John Avery, Public Works Director, informed the Council that work has started on the Middle America lift station. Work should be completed by Wednesday of this week. It will be a new lift station.

John informed the council that Z & M landscaping is checking out the bricks that need to be repaired on State Street. He will have them check out the bricks on Elm Street also.

Mike Sauegling, Van Winkle Jacob Engineering, presented information on the water loss study that was done August 6th by the Public Works Department. The study determined that the City is probably losing 80,000 gallons per day which would be \$9,300 per year. Leak repair cost: Example: If 6 of 10 leak are repaired estimated cost = \$11,200.

John Avery shows that the city is losing 47,000 gallons per day using the water and wastewater flows calculations.

Tanger Outlet has expressed an interest in purchasing two pieces of right-of-way from the City of Williamsburg. One is a triangular tract of right-of-way that is north of Boyd Street that is contiguous to Tanger property and the other right of way that is south of Boyd Street.

1. Motion by Phillips and seconded by Kirkpatrick to approve the consent agenda:

- a) Minutes of the July 28, 2003 council meeting
- b) Bills as presented
- c) Treasurer's report

All ayes. Motion carried.

2. Motion by Phillips and seconded by Kirkpatrick to have a first year anniversary celebration for the Recreation Center October 1 through October 4, 2003. All ayes. Motion carried.

3. Motion by Phillips and seconded by Greiner to approve Resolution No. 33-08-03 – 2003 Fiscal Year Street Finance Report. Roll call: ayes; GW, TP, MG, DK, absent; GV. Motion carried.
4. Motion by Phillips and seconded by Kirkpatrick to authorize John Avery to purchase a leaf vac at a cost not to exceed \$6,000. All ayes. Motion carried.
5. Motion by Phillips and seconded by Wanner to authorize Robert Newkirk Electric to install electricity to the south entrance sign at a cost of \$1,503.50. Roll call: ayes; GW, MG, TP, nay; DK, absent; GV. Motion carried.
6. Motion by Phillips and seconded by Greiner to set a public hearing for Monday, September 8, 2003 at 8:00 p.m. to amend the stop sign ordinance. All ayes. Motion carried.
7. Motion by Phillips and seconded by Greiner to go into closed session per Iowa Code Chapter 21.5 (1) j at 9:07 p.m. for possible purchase of real estate. Roll call: ayes; GW, MG, DK, TP, absent; GV. All ayes. Motion carried.
8. Motion by Wanner and seconded by Phillips to go out of closed session at 9:17 p.m. All ayes. Motion carried.
9. Motion by Phillips and seconded by Wanner to direct Van Winkle Jacob to do a survey for the designated fire station site and to authorize Max Evans to do an appraisal subject to Murray finding out that another site won't work. All ayes. Motion carried.
10. Motion by Wanner and seconded by Greiner to adjourn at 9:43 p.m. All ayes. Motion carried.


Jennifer J Karsten
City Clerk/Treasurer


Murray Armstrong, Mayor

DATE 8/21/2003

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

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ADVANCED WATER TECHNOLOG	CALCIQUEST #22471	574.56
ALL STAR SPORTS	SOCCER JERSEYS	907.50
APEX OFFICE SUPPLY	#1-331-56 CITY HALL	8.00
	#3002720 CITY HALL	23.54
	#1-997-11	8.00
AVERY, JOHN	INS REIMB	38.57
BUSINESS RADIO SALES & S	BATTERIES-DIRE DEPT	116.92
BUSINESS SOLUTIONS GROUP	PC SERVICE CALL	308.75
CLUBB, RALPH	INS REIMB	90.20
CORTEZ TRUCK SALES & EQU	ALUMINUM SADDLE BOX	479.00
COX SANITATION & RECYCLI	2ND 1/2 08/03 ALLOCATION	3,125.00
	AQUATIC CENTER	100.00
	SPORTS COMPLEX	45.00
CUMMINS GREAT PLAINS	GENERATOR REPAIR WWTP	336.75
CUSTOM EMBROIDERY	SOFTBALL/BASEBALL SHIRTS	3,522.52
DELTA DENTAL PLAN OF IOW	9/03 PREMIUM	1,016.72
DISH NETWORK	REC CNTR	52.46
ECKENROD, TRACI	MILLEAGE TO BELLE PLAINE	19.44
FRITO LAY, INC	#04528787 AQUATIC	131.33
	#04528847 AQUATIC	63.27
GARRINGER, RAYMOND	INS REIMB	205.26
HAWKINS INC	CHLORINE-LESS CREDIT	9.00
IOWA ONE CALL	7/03 LOCATES	26.10
IOWA PAPER & CHEMICAL	#53737 REC-JANITORIAL	92.45
	#53825 RE-JANITORIAL	110.11
	#53901	34.96
IOWA STATE SLEUTH USERS	POLICE ANNUAL DUES	50.00
KAPSTEN, JENIFER	INS REIMB	42.95
KEYSTONE LABORATORIES	H2O TEST	220.00
KNOOP, ROBERT R	MILEAGE REIMB CR	64.80
LAREY'S	#22521 CITY HALL	51.30
LARUE DISTRIBUTING INC	#520285 AQUATIC	111.98
MMS CONSULTANTS INC	J & S INDUSTRIAL PART 3	925.75
MOBILE VISION	VIDEO CAMERA REPAIR	508.75
PALOS SPORTS	BODY FAT MONITOR/SCALE	274.40
QUILL CORP	SUPPLIES #346119/#297350	254.10
QWEST	POLICE	40.44
R & D MOTOR & MACHINE	REPAIR CHP SAW	430.04
TOWN & COUNTRY WHOLESAL	#440906 AQUATIC	463.55
	#440446-AQUATIC	199.11
	#441110-AQUATIC	71.86
	#441472 AQUATIC	431.99
US POSTAL SERVICE - POST	POSTAGE METER	4,775.00
VAN WINKLE JACOB ENG	ELM ST PROJECT-HOOK DRIV	225.00
VETERINARY MEDICAL CENTE	WWTP OPERATION 6/15/03	710.00
WELLMARK	BOARD/POMERANIAN MIX	18.00
WILLIAMSBURG FOODS	09/03 PREMIUM	11,715.04
WILLIAMSBURG LUMBER STOR	SUPPLIES	222.45
	SUPPLIES	49.35

DATE 8/21/2003

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

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GRAND TOTALS	EXPENDED 33,301.27	LIQUID	ACCRUAL
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FUND TOTALS	EXPENDED	LIQUID	ACCRUAL
001 GENERAL	12,863.93		
002 RECREATION	5,047.39		
003 LIBRARY	1,858.44		
110 ROAD USE TAX	1,572.83		
121 LOCAL OPTION TAX	4,430.02		
300 CAPITAL IMPROVEMENTS	925.75		
301 2002 EIM STREET RECONSTRUCTION P	225.00		
600 WATER	2,493.66		
610 SEWER	3,884.25		
*****	33,301.27		

David Sigurdson

Marcia Spore

Thomas Chappin

Hyatt



Resolution 33-08-03
Iowa Department of Transportation

OFFICIAL FINANCIAL REPORT

for

CITY STREETS

City Williamsburg
County Iowa

From July 1, 2002
to
June 30, 2003

I, Jenifer J Karsten, city clerk for the City of Williamsburg
(please print)

do hereby certify that the city council has by resolution approved this report as its official 2003 Fiscal Year Street
Finance Report this 25th day of August 2003.
(Month) (year)

Jenifer J Karsten
(signature)

Clerk's City E-mail Address jenclerk@avalon.net

Clerk's City Mailing Address PO Box 596 Williamsburg IA 52361
(Zip Code)

Clerk's Hours 8:00 a.m. - 5:00 p.m. Phone _____
(Work) (Home)

Preparer's Name Jenifer J Karsten Phone 319 668 1133

Mayor Murray Armstrong

Mayor's City Mailing Address PO Box 596 Williamsburg IA 52361
(Zip Code)

Members of the Council

Theresa Phillips

Marcia Greiner

Gary Wanner

Garth VonAhsen

Don Kirkpatrick

On or before **September 30, 2003**, this report shall be filed with the **Iowa Department of Transportation,**
Office of Transportation Data, 800 Lincoln Way, Ames, Iowa, 50010 Attn: Karen Magie-Crouse



**STREET FINANCE REPORT
FROM ALL SOURCES FOR STREET PURPOSES**

WILLIAMSBURG

City Name

8427

City #

COLUMN 1

COLUMN 2

COLUMN 3

COLUMN 4

ROAD USE
TAX FUND

OTHER
ROAD MONIES

STREET
DEBT

TOTALS

(ROUND FIGURES TO NEAREST DOLLAR)

A. 1. Ending Balance on 2002 SFR (Line O)	99,270	0	0	99,270
2. Adjustment (Explain on SFR-2B)				0
3. Actual Balance, July 1, 2002	99,270	0	0	99,270

ACTUAL RECEIPTS

B. 1. Road Use Tax	213,465			213,465
2. Property Taxes	XXXXXXXXXX	221,397	120,268	341,665
3. Special Assessments	XXXXXXXXXX		33,219	33,219
4. Misc. (Itemize on Form SFR-2B)	XXXXXXXXXX	0	0	0
5. Proceeds From Bonds Sold, Notes, and Loans	XXXXXXXXXX			0
6. Interest Earned	XXXXXXXXXX	1,946		1,946
C. Total Receipts (Lines B1 thru B6)	213,465	223,343	153,487	590,295
D. TOTAL FUNDS AVAILABLE (Line A3 + Line C)	312,735	223,343	153,487	689,565

ACTUAL EXPENDITURES

E. Maintenance				
1. Roadway Maintenance	35,000			35,000
2. Snow and Ice Removal	25,000			25,000
3. Storm Sewers				0
4. Traffic Services	3,000			3,000
5. Street Cleaning	15,000			15,000
F. Construction or Reconstruction				
1. Engineering		36,343		36,343
2. Right of Way Purchased				0
3. Roadway Construction		175,000		175,000
4. Storm Sewers		5,000		5,000
5. Traffic Services				0
6. Sidewalks		1,000		1,000
G. Administration	40,840	6,000		46,840
H. Street Lighting	32,433			32,433
I. Trees	4,850			4,850
J. Equipment (Purchased or Repaired)	5,000			5,000
K. Misc. (Itemize on Form SFR-2B)	XXXXXXXXXX	0	0	0
L. Bonds, Notes and Loans				
1. Principal Paid			137,937	137,937
2. Interest Paid			15,550	15,550
M. Non-Street Purposes	XXXXXXXXXX		XXXXXXXXXX	0
N. Total Expenditures (Lines E thru M)	161,123	223,343	153,487	537,953
O. BALANCE, June 30, 2003 (Line D minus Line N)	151,612	0	0	151,612
P. TOTAL FUNDS ACCOUNTED FOR (Line N + Line O = Line D)	312,735	223,343	153,487	689,565

For assistance, call 515-239-1004

Send directly to: Iowa Department of Transportation, Office of Transportation Data,
800 Lincoln Way, Ames, Iowa, 50010 Attn: Karen Magie-Crouse

