

**City of Williamsburg
210 West State Street
PO Box 596
Williamsburg IA 52361**

Regular Session
February 9, 2004
7:30 p.m.

Mayor Armstrong and council members Greiner, Kirkpatrick, Phillips, and Wanner were present. Lortz was absent.

The Council received the January 2004 Police Department report.

The Council received the January 2004 Recreation Department report.

The Council received a letter from Neil and Mandy Hinnchsen supporting the proposed burning ban.

The Council received a letter from Loretta and Stephen Hanson supporting the proposed burning ban.

Eric Tindal, City Attorney, informed the Council that he had sent a letter to MMS to get a legal description for the proposed fire department site.

There were fifteen to twenty members of the community at the public hearing to discuss the pros and cons of the proposed burning ban.

John Avery, Public Works Director, explained the chipping program and the leaf pick-up program that has been initiated by the City.

1. Motion by Phillips and seconded by Greiner to approve the consent agenda:

- a) Minutes of the January 26, 2004 council meeting
- b) Bills as presented
- c) Treasurer's report
- d) Pizza Haus Beer permit

All ayes. Motion carried.

2. Motion by Phillips and seconded by Wanner to approve Resolution 02-02-04 to authorize the hiring of Karen Smith as a temporary employee at the Recreation Center at a rate of \$7.50 per hour at twenty hours per week for six to eight weeks. Roll call: ayes; GW, TP, MG, DK, absent; PL.

3. Motion by Wanner and seconded by Kirkpatrick to authorize Traci Eckenrod, Recreation Director, to work with Marengo Publishing Co to publish a quarterly informational insert in the Iowa County Advertiser at a cost of \$475. All ayes. Motion carried.

4. Motion by Phillips and seconded by Wanner to authorize Traci Eckenrod to charge sales tax on fees at the Aquatic Center. All ayes. Motion carried.
5. Motion by Phillips and seconded by Kirkpatrick to open a public hearing at 7:45 p.m. to amend the open burning ordinance. All ayes. Motion carried.
6. Motion by Phillips and seconded by Kirkpatrick to close the public hearing at 8:33 p.m. All ayes. Motion carried.
7. Motion by Wanner and seconded by Kirkpatrick to allow the Williamsburg Race Committee to host a running road race at 7:45 a.m. on Saturday June 19, 2004. All ayes. Motion carried.
8. Motion by Kirkpatrick and seconded by Wanner to approve Resolution 03-02-04 to approve funding the cost of extending water and sanitary sewer to the east boundary of the proposed Clearview Second Subdivision contingent upon signing a development agreement in which the Clearview Development Group LLC voluntarily annexes the sixty-seven plus acres into the City of Williamsburg and contingent upon proper approval by the Planning and Zoning Commission and the Williamsburg City Council of the Preliminary and Final Plat of said subdivision. Roll call: ayes; GW, TP, MG, DK, absent; PL. Motion carried.
9. Motion by Phillips and seconded by Greiner to set a public hearing at 7:45 p.m. on Monday February 23, 2004 for the fiscal year 2005 budget. All ayes. Motion carried.
10. Motion by Greiner and seconded by Wanner to approve Resolution No. 04-02-04 to approve the Wellmark U18/PNS insurance plan to be renewed March 1, 2004. All ayes. Motion carried.
11. Motion by Wanner and seconded by Greiner to adjourn at 9:55 p.m. All ayes. Motion carried.


Jenifer J Kaysten
City Clerk/Treasurer


Murray Armstrong, Mayor

DATE 2/05/2004

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

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ACE HARDWARE INC	REC CNTR	55.32
	CITY HALL	12.42
	H2O	22.51
	SEWER	46.80
	SNOW	10.42
ALLIANT ENERGY	ELECTRIC BILL	17,095.56
	ELECTRIC BILL	34.89
APEX OFFICE SUPPLY	REC CNTR OFFICE SUPPLIES	200.95
ARK PEST CONTROL	PEST CONTROL CH/FIRE/LIB	40.00
AVALON NETWORKS INC	CITY HALL WEB SITE	14.95
	EC CNTR INTERNET	19.95
BOOKS AND LIBROS	LIB-BOOKS BI40651305	9.50
BRODART CO.	LIB-SUPPLIES 450909-4505	173.02
CARTER KIRKPATRICK SERVI	WMTP PAY RBO #2	3,300.00
CEDAR RAPIDS WELDING	#257527 SUPPLIES	35.92
CHARLES CAPPER FORD INC	WASHER TANK	30.77
	IMPALA SERVICED	23.55
COX SANITATION & RECYCLI	F350 4X4 OIL CHANGED	12.65
	EXPLORER ALTERNATOR	286.28
DAVIDSON TITLES INC	1ST 1/2 2/04 ALLOCATION	3,125.00
DES MOINES SANITARY SUPP	REC CNTR 1/04	70.00
DRISCOLL WELDING	LIB-BOOKS 72322	211.21
ECKENROD, TRACI	REC CNTR FILTER	12.53
GABRIEL, MICHAEL	MOP/PARK BENCH REPAIR	47.00
GALLS INC	INS REIMB	6.90
GARRINGER, RAYMOND	INS REIMB	119.01
GENES EXPRESS MART	KOCH-CLOTHING	94.40
	INS REIMB	184.10
GRAINGER	POLICE -GAS	166.16
HANSON LIBRARY PETTY CAS	CIG PERT REFUND	18.75
INGRAM BOOK COMPANY	1/2 HP SEWAGE PUMP	293.58
	LIB-POSTAGE	82.58
	LIB-BOOKS	586.95
	LIB-VIDEOS	146.18
	LIB-PERIODICALS	87.75
IOWA CITY PRESS CITIZEN	LIB-TELEPHONE	5.65
IOWA COMMUNICATIONS NET	LIB-REPAIR	25.26
IOWA COUNTY TIRE & SERVI	LIB-PERIODICAL	14.95
IOWA GARDENING MAGAZINE	REC CNTR-CLEANING SUPPLI	226.94
IOWA PAPER & CHEMICAL	PHONE BILL	1,053.79
IOWA TELECOM	SALT/SAND HAULING	186.10
J & S FARM SUPPLY	1/04 CLEANING	350.00
JS CLEANING	H2O TEST	66.00
KEYSTONE LABORATORIES	INS REIMB	198.65
KNOOP, ROBERT R	LIB-COPIER	52.62
KOCH BROTHERS	#30597 CITY HALL	51.30
LAREYS	LIB-BOOKS	50.00
MILLERSBURG HISTORY BOOK	REC CTR HELP	107.35
MPC NEWSPAPERS	BD OF ADJ	10.96
	COUNCIL MTGS	178.10
	GASOLINE	925.64
MULTI COUNTY OIL	H2O SUPPLIES	12.50
NATIONAL WATERWORKS INC	REMOVAL - 3 TREES	3,750.00
NOEL'S TRESS & CRANE SERV	WELL #6 PUMP REPLACEMENT	9,644.00
NORTHWAY WELL & PUMP CO		

DATE 2/05/2004

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

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OKEEFE ELEVATOR CO INC	OTRUY ELEVATOR MAINT	99.00
QUILL CORP	LABELS #6356263	27.44
READERS DIGEST ASSOC INC	LIB-PERIODICALS	26.98
ROBERT NEWKIRK ELECTRIC	WWTP/LIFT STATION	126.73
S & G MATERIALS	SALT/SAND	1,812.18
SENTIMENTAL PRODUCTIONS	LIB-VIDEO 261903	79.85
SPRATT JULIE	INS RETIME	191.92
TESTAMERICA INC	SEWER TEST	432.00
THOMAS BUREGY & CO INC	LIB-BOOKS	101.06
TIP RURAL ELECTRIC COOP	ELECTRIC BILL	1,002.86
TREASURER STATE OF IOWA	01/04 UTILITY SALES TAX	1,871.87
	01/04 REC SALES TAX	1,092.23
UHLMANN FURNITURE	LIB-VACUUM	26.45
US CELLULAR	CELL PHONES	210.47
USA - SYMANTEC ORDER SER	REC CNTR-ANTIVIRUS	29.95
VISA	LIB-BOOKS	47.18
	LIB-VIDEOS	152.18
WESTRUM LEAK DETECTION I	LIB-COMPUTER	45.50
WILLIAMSBURG CARQUEST	LEAK DETECTION E MAINT/	557.50
WILLIAMSBURG FOODS	SUPPLIES	215.67
	REC CTR/WWTP SUPPLIES	41.71

DATE 2/05/2004

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE 3

GRAND TOTALS EXPENDED 51,778.07

LIQUID ACCRUAL

RECAP TOTALS	EXPENDED	LIQUID	ACCRUAL
FUND TOTALS			
001 GENERAL	7,506.74		
002 RECREATION	6,949.94		
003 LIBRARY	2,272.38		
110 ROAD USE TAX	10,412.78		
300 CAPITAL IMPROVEMENTS	9,644.00		
600 WATER	5,463.98		
610 SEWER	9,528.25		
****	51,778.07		

 Mayor

 Thomas ...

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Resolution No. 02-02-04

Resolution authorizing hiring a temporary employee.

WHEREAS, Traci Eckenrod, Recreation Director, was authorized to advertise for a temporary part-time help position at the Recreation Center while the Assistant Director is on maternity leave;

WHEREAS, Traci Eckenrod, interviewed applicants for said position and made a recommendation to the Williamsburg City Council to hire Karen Smith;

WHEREAS, we Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Phillips and seconded by Wanner, roll call: ayes; GW, DK, TP, MG) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 9th day of February 2004, four members of the council present;

NOW THEREFORE, It is Resolved by the City Council of the City of Williamsburg, Iowa, as follows:

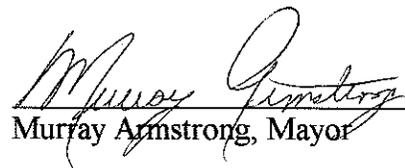
Section 1. The Williamsburg City Council authorizes the hiring of Karen Smith as a temporary part-time employee to work at the Recreation Center at the front desk at a rate of \$7.50 per hour for six to eight weeks while the Assistant Recreation Director is on maternity leave.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved February 9, 2004.



Jenifer J Karsten, City Clerk/Treasurer



Murray Armstrong, Mayor

Resolution 03-02-04

Resolution approving funding the cost of extending water and sanitary sewer service.

WHEREAS, Rich Dane, Clearview Development Group LLC, had submitted a proposed subdivision plat for Clearview Second Subdivision;

WHEREAS, said proposed subdivision is not in the Williamsburg city limits but all regulations of the City of Williamsburg subdivision ordinance shall apply to lands within two miles of the City of Williamsburg;

WHEREAS, we Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Kirkpatrick and seconded by Wanner, roll call: ayes; GW, DK, TP, MG, absent; PL) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 9th day of February 2004, four members of the council present;

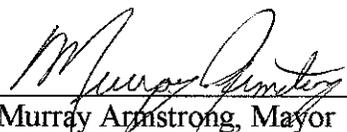
NOW THEREFORE, It is Resolved by the City Council of the City of Williamsburg, Iowa, as follows:

Section 1. The Williamsburg City Council approves to fund the cost of extending water and sanitary sewer service to the east boundary of the proposed Clearview Second Subdivision contingent upon signing a development agreement in which the Clearview Development Group LLC voluntarily annexes the sixty-seven plus acres into the City of Williamsburg and contingent upon proper approval by the Planning and Zoning Commission and the Williamsburg City Council of Subdivision plats that may be submitted to them.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved February 9, 2004.


Jenifer J Karsten, City Clerk/Treasurer


Murray Armstrong, Mayor

Resolution 04-02-04

Resolution renewing a health insurance policy for the employees of the City of Williamsburg.

WHEREAS, with the rising costs of health insurance premiums the Williamsburg City Council reviewed other health insurance plans from Wellmark Blue Cross Blue Shield;

WHEREAS, we Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Greiner and seconded by Wanner, roll call: ayes; GW, DK, TP, MG, absent; PL) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 9th day of February 2004, four members of the council present;

NOW THEREFORE, It is Resolved by the City Council of the City of Williamsburg, Iowa, as follows:

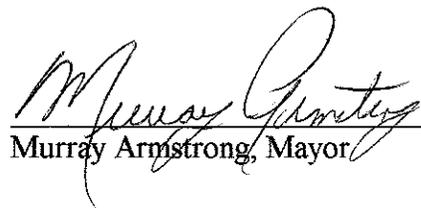
Section 1. The Williamsburg City Council approves to fund the Wellmark U18/PNS insurance plan for the Williamsburg City employees to begin March 1, 2004.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved February 9, 2004.



Jenifer J Karsten, City Clerk/Treasurer



Murray Armstrong, Mayor