

**City of Williamsburg
210 West State Street
PO Box 596
Williamsburg IA 52361**

Regular Session
June 14, 2004
7:30 p.m.

Mayor Armstrong and council members Wanner, Greiner, Kirkpatrick, Lortz, and Phillips were present. Wanner left at 9:03 p.m.

The Council received the May 2004 Police Department report.

The Council received the May 2004 Recreation Department report.

It was the consensus of the Council not to allow the tennis machine to leave the Recreation Center.

There was a request from the Williamsburg Chamber of Commerce to close Court Street on the east side of the square from noon until four p.m. on the 4th of July. There was a consensus of the Council to support the Mayor in closing said street.

There was a request from Jeremy Kaiser to burn several buildings that he had torn down. It was the consensus of the Council not to authorize such burning.

It was the consensus of the Council that there was grass growing on the 2003 Sidewalk project and to have the weeds sprayed. If seeding was necessary in the fall, the contractor would do such seeding.

Eric Tindal, City Attorney, will proceed with getting the voluntary annexation applications from residents and see what 20% of the area of the voluntary annexation would be.

Eric Tindal has yet to review the contract with The Durrant Group Inc. and the City of Williamsburg for the Fire Station Site Development.

The Planning and Zoning Commission made a recommendation to the Council to approve the Preliminary and Final Plat of Iburg Acres Subdivision contingent upon having the septic system inspected by the County and any revisions or improvements made within a three-month period and contingent upon applying for any variances necessary for the buildings on the property.

Rich Dane withdrew the Final Plat for Clearview Second Addition and will present it at a later date.

Dave Coffman, 1502 W Welsh St, Bill and Marcia Wehner, 2373 240th St, Blake Zuber, 1408 W Welsh St made a request to fill the ditch in front of their properties while the Welsh Street Utilities Project is being completed.

The Council received the May 2004 Public Works Department report.

Steve Brush, National Waterworks, discussed a meter reading upgrade.

Ian Coburn, Davies/Northern Water Works, discussed a meter reading upgrade.

Ray Dixon and John Schnebbe voiced their concerns about the use of their driveways during street construction.

It was the consensus of the Council to have the VFW put flags out at designated times of the year at the entrance signs. The City will install the pipes to hold the flags.

1. Motion by Phillips and seconded by Greiner to approve the consent agenda:

- a) Minutes of the May 24, 2004 council meeting
- b) Bills as presented
- c) Treasurer's report
- d) Dinner Bell Liquor license
- e) Williamsburg Foods Beer license

All ayes. Motion carried.

2. Motion by Phillips and seconded by Wanner to open a public hearing at 7:45 p.m. for proceedings to enter into a loan agreement. All ayes. Motion carried.

3. Motion by Wanner and seconded by Kirkpatrick to close the hearing at 7:47 p.m. All ayes. Motion carried.

4. Motion by Phillips and seconded by Lortz to approve Resolution 34-06-04 authorizing and approving a Loan Agreement and providing for the sale and issuance of General Obligation Corporate Purpose Notes and providing for the levy of taxes to pay the same. Roll call: ayes; DK, MG, PL, TP, GW. Motion carried.

5. Motion by Phillips and seconded by Greiner to approve Resolution 33-06-04 to approve Molly Malloy and Beth Neal to fill in at the front desk during the summer months at the Recreation Center. Roll call: ayes; GW, TP, PL, MG, DK. Motion carried.

6. Motion by Phillips and seconded by Wanner to approve Resolution 35-06-04 to authorize a development agreement to be drawn up with Garth VonAhsen and have Jim Jacob to proceed forward with the Trunk Sewer project and to fill out the application for the State Revolving Fund to fund said project. (Easement costs may not be covered under the SRF loan.) Roll call: ayes; PL, GW, TP, MG, DK. Motion carried.

7. Motion by Phillips and seconded by Lortz to set a public hearing for July 12, 2004 at 7:45 to discuss sewer rates. All ayes. Motion carried.

8. Motion by Kirkpatrick and seconded by Phillips to approve Resolution No. 36-06-04 to increase the maximum balance to deposit for each financial institution as approved by the council. Roll call: PL, MG, DK, TP, absent; GW. Motion carried.

9. Motion by Phillips and seconded by Lortz to approve Change Order No. 1 for the 2004 Williamsburg Street Projects – Division II East State Street in the amount of \$64,557.15. All ayes. Motion carried.

10. Motion by Phillips and seconded by Kirkpatrick to approve Change Order No. 2 for the 2004 Williamsburg Street Projects - Division II East State Street in the amount of \$170.00. All ayes. Motion carried.

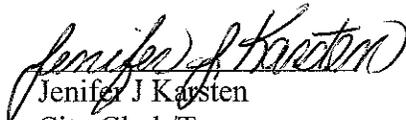
11. Motion by Greiner and seconded by Lortz to authorize the Mayor to sign the Easement with the Williamsburg Community School District for the purpose of constructing, reconstructing and maintaining a sewer line. All ayes. Motion carried

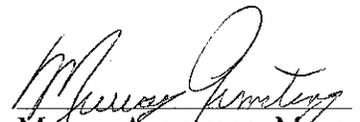
12. Motion by Kirkpatrick and seconded by Greiner to approve Resolution No. 37-06-04 to hire Brad Knoop at the rate of \$7.50 for summer help for the Public Works Department. Roll call: ayes; TP, PL, MG, DK, absent; GW. Motion carried.

13. Motion by Phillips and seconded Kirkpatrick to approve Resolution No. 38-06-04 - sidewalk release for Lot 10 North Ridge Estates Phase 4. Roll call: ayes; DK, MG, PL, TP, absent; GW. Motion carried.

14. Motion by Phillips and seconded by Greiner to send nuisance notices to the residents at 203 E. Maple St., 301 Franklin St, and 402 Elm St. All ayes. Motion carried.

15. Motion by Phillips and seconded by Greiner to adjourn at 12:01a.m. All ayes. Motion carried.


Jenifer J Karsten
City Clerk/Treasurer


Murray Armstrong, Mayor

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

ACCO	#0402718 IN CHLORINE	739.20
ACE HARDWARE INC	SUPPLIES	285.17
ADVENTURELAND	10 THEME PARK TICKETS	100.00
ALLIANT ENERGY	UTILITY BILL	9,925.18
AMERICAN LIBRARY PREVIEW	LIBRARY BOOKS OA2677897	353.67
AMEX OFFICE SUPPLY	REC CTR SUPPLIES #337722	30.00
ARK PEST CONTROL	AQUATIC CTR SUPPLIES #33	95.82
AVALON NETWORKS INC	PEST CONT.FIRE/LIBRARY/C	40.00
	CITY WEB SITE	14.95
	REC CTR INTERNET	19.95
	FIRE DEPT INTERNET	39.90
	REC SUPPLIES	3.37
BEN FRANKLIN	LIBRARY SUPPLIES	4.97
BIBLIOGRAPHICAL CENTER	ONLINE BRITANNICA	250.00
BUSINESS EQUIPMENT SERVI	CASH REGISTER REPAIR-AQU	145.40
BUSINESS SOLUTIONS GROUP	REC CTR COMPUTER REPAIR	130.00
CEDAR RAPIDS WELDING	ACETYLENE #92289	9.30
CHARLES CAPPER FORD INC	POLICE VEH OIL CHANGE	43.90
	STREETS/ BATTERIES	136.10
CLUBB, RALPH	MILEAGE WWII TEST/INS RE	192.59
	INS REIMBURSEMENT	50.06
COX SANITATION & RECYCLI	6/04 ALLOCATION	6,250.00
	5/04 SPORTS COMPLEX STOP	45.00
	5/04 RECREATION CTR STOP	45.00
	5/04 AQUATIC CTR STOPS	20.00
	7 LARGE 4 SMALL TRASH B	2,913.50
	06/04 PREMIUM	1,161.54
DELTA DENTAL PLAN OF IOW	LIBRARY SUPPLIES 1654020	20.34
DEMCO	05/05 TENNIS/WEST END	130.00
DONS JOHNS	INS. REIMBURSEMENT	46.50
ECKENROD, TRACI	CPR TRAINING LUNCH/AQUAT	73.73
ENGLISH VALLEY RADIO SER	PUBLIC WORKS RADIOS	1,800.00
FOLKMANN HEATING & PLUMB	SUPPLIES #20031920	10.40
	FRIG/STOVER REPAIR CITY	40.00
FRITO LAY INC	#4521349 AQUATIC CONCESS	156.85
	#4521312 LESS CREDIT	248.66
	AQUATIC #4521433	96.91
	SPORTS COMPLEX #4521434	128.23
GABES GUN SHOP	POLICE AMMO	109.00
HAWKINS INC	#615634 EDM104123	318.00
HIGHSMITH INC	LIBRARY SUPP.8228311 827	680.75
HOMERUN COMPUTER SERVICE	POLICE COMPUTER REPAIR	216.77
INCODE-CMS	FY05 MAINTENANCE	4,058.00
INGRAM BOOK COMPANY	LIBRARY BOOKS.VIDEOS	4,909.96
IOWA COUNTY EXTENTION	LIBRARY AFTER SCHOOL PRO	100.00
IOWA COUNTY TIRE & SERVI	POLICE EXP/TIRES	305.60
	POLICE EXP REPAIR	917.11
IOWA LEAGUE OF CITIES	SIoux CITY LEAGUE CONFER	150.00
IOWA MUNICIPALITIES WORK	FY05 WORKES COMP PREMIUM	20,014.00
IOWA ONE CALL	4/04 LOCATES	40.50
	MAY 2004 LOCATES	44.10
IOWA PAPER & CHEMICAL	REC SUPPLIES #59684	211.50
	REC CTR #59731	80.00
	REC CTR #59989	160.77

DATE 6/14/2004

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

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IOWA PARK & RECREATION A	2004-05 MEMBERSHIP	138.00
IOWA RURAL WATER ASSOC	AMANA EQUIP EXPO JOHN/DE	260.00
	MEMBERSHIP	250.00
IOWA SPORTS SUPPLY INC	SOFTBALLS #2222	640.00
IOWA TELECOM	PHONE BILL	1,124.76
IOWA WORKFORCE DEVELOPME	BOILER INSPECTION REC CT	35.00
	0024426310	35.00
JC CROSS CO	WWTP SUPPLIES	545.04
JCS CLEANING	05/04 CLEANINGS	350.00
JUNIOR LIBRARY GUILD	LIBRARY BOOKS 6894811	71.80
KEYSTONE LABORATORIES	H2O TESTS #2401158	27.00
KNOCK STEVEN	CLOTHING ALLOWANCE	324.08
LANCASTER CONSULTING INC	LIBRARY COMPUTER/EQUIPME	4,566.30
LAREYS	31285 CITY HALL	53.87
LARUE DISTRIBUTING INC	AQUATIC #563911	112.00
	#564040 AQUATIC	112.00
LIFEGUARD STORE INC	#22824 AQUATIC SUPPLIES	63.00
	LIBRARY BOOKS 59028 5888	557.25
MICROMARKETING ASSOC	REC CTR #28348	56.90
MIDWEST ALARM SERVICES	REC COPIER MAINT	285.00
MINOLTA - DIV KMBS USA	ORD 485	43.86
MPC NEWSPAPERS	BUDGET AMEND, COUNCIL MI	38.64
	GENERAL REC	425.34
	REC CTR	60.41
	AQUATIC CTR	73.45
	FIRE STATION SITE AD	326.86
	CHAMBER BROCHURES	65.22
	STATE ST PROJECT	1,195.00
	SUMMER HELP AD	18.64
	GAS	22.60
MULTI COUNTY OIL	GEN REC SUPPLIES	1,279.15
ORIENTAL TRADING COMPANY	SPORTS COMPLEX CONCESSIO	150.60
PAUL REVERES PIZZA	#4053814918 SPORTS COMPL	152.82
PEPSI COLA GEN BOT IN	AQUATIC CTR #4053814917	154.80
	SPORTS COMPLEX #40538156	750.10
	POSTAGE METER MAIN.	1,149.35
PITNEY BOWES	POSTAGE METER SUPPLIES	70.00
	CHEMICALS/POOL	141.72
POOL TECH MIDWEST INC	AQUATIC CHLORINE TEST KI	429.44
	AQUATIC MAGNET PLUS	95.02
	CITY HALL SUPPLIES	233.93
QUILL CORP	POLICE	249.28
QWEST	LIBRARY BOOKS	40.44
RECORDED BOOKS INC	REC CTR HALIDE LIGHT REP	141.85
ROBERT NEWKIRK ELECTRIC	TRAFFIC LIGHT REPAIR	135.37
	AQUATIC REPAIRS	289.88
	SP COMP LIFT STATION REP	68.00
	TRAFFIC LIGHT REPAIR	80.44
	LIBRARY ROOF ICE REMOVAL	145.37
	INS REIMBURSEMENT	136.00
SPRATT, JULIE	FIRE STATION SITE WORK	149.06
TERRACON	SEWER TESTS #4036799107	723.55
TESTAMERICA INC	SEWER TESTS #4036851707	216.00
		383.40

TIP RURAL ELECTRIC COOP
TNT LANDSCAPING LLC

UTILITY BILL 807.34
SULFATE/SEED WEST END PA 99.55
FERTILIZE SPORTS COMPLEX 1,900.00
FERTILIZE REC CTR 141.75
MOW AQUATIC CTR 5/04 54.34
FERTILIZE H2O TOWER 315.00
FERTILIZE WEST END PARK 38.58
PLANT ANNUALS AT REC CTR 1,921.50
MOW COMPLEX 5/04 350.00
PARKING LOTS/SPRAY WEEDS 54.34
FERTILIZE TENNIS COURT 243.51
#464029 AQUATIC CTR 410.16
SP.COMP. CONCESSIONS #462 627.68
SP.COMP. #463026 & #4629 1,290.50
AQUATIC #463389 464.54
SP.COMPLEX #464195 51.36CR
AQUATIC CREDIT #464198 293.72
AQUATIC #464194 139.32CR
AQUATIC CREDIT #463541 1,665.72
UTILITY SALES 36.79
AQUATIC SALES TAX 67.92
GEN REC SALES TAX 224.88
REC CTR SALES TAX 155.40
CELL PHONE BILLS 522.50
TRUNK SEWER THRU 4/30/04 1,325.00
TRUNK SEWER THRU 5/31/04 61.60
MILEAGE/LIBRARY MEETING 162.04
H2O SUPPLIES 210.09
BATTERIES/BACKHOE 465.00
SUPPLIES
CPR/AED CERTIFICATIONS
INS REIMBURSEMENT 14.90

TOWN & COUNTRY WHOLESALE

TREASURER STATE OF IOWA

US CELLULAR
VAN WINKLE JACOB ENG

WARDENBURG, JANE
WIEBOLD PLUMBING & HEATI
WILLIAMSBURG CARQUEST
WILLIAMSBURG FOODS
WILLIAMSBURG QUICK RESPO
WINEGARDEN, NICHOLE

DATE 6/14/2004

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE 4

EXPENDED 87,869.76
LIQUID
ACCRUAL

GRAND TOTALS

	EXPENDED	LIQUID	ACCRUAL
RECAP TOTALS			
FUND TOTALS			
001 GENERAL	27,415.14		
002 RECREATION	21,439.61		
003 LIBRARY	7,730.56		
110 ROAD USE TAX	9,340.66		
303 2004 STATE/WELSH CONSTRUCTION	18.64		
305 2004 FIRE STATION SITE PROJECT	788.77		
306 2004 TRUNK SEWER PROJECT	1,847.50		
600 WATER	9,747.44		
610 SEWER	9,541.44		
****	87,869.76		



Maria Green







Resolution No. 33-06-04

Resolution to approve hiring Recreation Center employees.

WHEREAS, Traci Eckenrod informed the Council that it was necessary to fill two front desk positions at the Recreation Center for the summer hours and;

WHEREAS, Traci recommended to the Council to use two seasonal employees from the Aquatic Center to assist at the Recreation Center and'

WHEREAS, we Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Phillips and seconded by Greiner, roll call: ayes; GW, TP, PL, MG, DK) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 14th day of June 2004, five members of the council present;

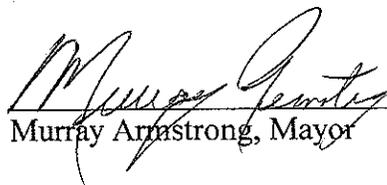
NOW THEREFORE, It is Resolved by the City Council of the City of Williamsburg, Iowa, as follows:

Section 1. The Williamsburg City Council approves to have Molly Malloy and Beth Neal to fill in at the front desk during the summer months at the Recreation Center at the rate of \$7.50 per hour.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved June 14, 2004.


Jenifer J Karsten, City Clerk/Treasurer


Murray Armstrong, Mayor

Resolution 35-06-04

Resolution authorizing a development agreement and proceeding with a project.

WHEREAS, the City of Williamsburg and Garth VonAshen have had preliminary discussions about a sewer line that will facilitate both the City and Southwind Pointe Subdivision and;

WHEREAS, we Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Phillips and seconded by Wanner, roll call: ayes; PL, GW, TP, MG, DK) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 14th day of June 2004, five members of the council present;

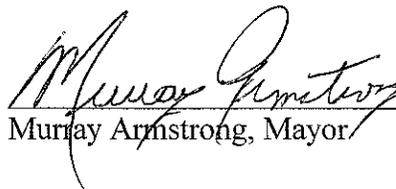
NOW THEREFORE, It is Resolved by the City Council of the City of Williamsburg, Iowa, as follows:

Section 1. The Williamsburg City Council authorizes a development agreement to be drawn up with Garth VonAhsen and have Jim Jacob, City Engineer, to proceed forward with the Trunk Sewer project and to fill out the application for the State Revolving Fund to fund said project. (Easement costs may not be covered under the SRF loan).

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved June 14, 2004.


Jenifer Karsten, City Clerk/Treasurer


Murray Armstrong, Mayor

Resolution No. 36-06-04

Resolution naming depositories.

WHEREAS, Jenifer J Karsten, City Clerk/Treasurer, informed the Council that it would be necessary to change the maximum balance to deposit in the respective financial institutions and;

WHEREAS, we Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Kirkpatrick and seconded by Phillips, roll call: ayes; TP, PL, MG, DK, absent; GW) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 14th day of June 2004, five members of the council present;

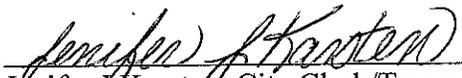
NOW THEREFORE, It is Resolved by the City Council of the City of Williamsburg, Iowa, that

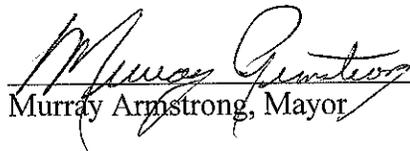
Section 1. The Williamsburg City Council approves the following list of financial institutions to be depositories of the City of Williamsburg. The City Clerk/Treasurer is authorized to deposit the city funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Depository Name	Location	Maximum Balance in effect under prior resolution	Maximum Balance in effect under this resolution
US Bank	Williamsburg	\$ 3,000,000.00	\$ 6,000,000.00
Farmers Trust & Savings	Williamsburg	\$ 3,000,000.00	\$ 6,000,000.00

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved June 14, 2004.


Jenifer J Karsten, City Clerk/Treasurer


Murray Armstrong, Mayor

Resolution No. 37-06-04

Resolution hire summer help for the Public Works Department.

WHEREAS, John Avery, Public Works Director, informed the Council that he advertised for summer help for the Public Works Department and;

WHEREAS, he recommended to the City Council to hire Brad Knoop for said help and:

WHEREAS, we Murray Armstrong, Mayor and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Kirkpatrick and seconded by Greiner, roll call: ayes; DK, MG, PL, TP, absent; GW) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 14th day of June 2004, five members of the council present;

NOW THEREFORE, It is Resolved by the City Council of the City of Williamsburg, Iowa, that

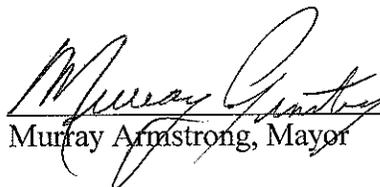
Section 1. The Williamsburg City Council approves hiring Brad Knoop to work for the Public Works Department during the summer months at a rate of \$7.50 per hour.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved June 14, 2004.



Jenifer J Karsten, City Clerk/Treasurer



Murray Armstrong, Mayor

Eric D. Tindal, 600 Court Street, Williamsburg, Iowa 52361 319-668-1323

CITY OF WILLIAMSBURG RESOLUTION NO. 38-06-04

Resolution releasing Lot 10 Northridge Estates, Phase 4 from Subdivider's Agreement for Improvements.

WHEREAS, the City of Williamsburg has received a request to release Lot 10 Northridge Estates, Phase 4 from Subdivider's Agreement for Improvements; and

WHEREAS, Lot 10 Northridge Estates, Phase 4 has complied with the provisions of the Subdivider's Agreement for Improvements dated July 29, 2003.

NOW, THEREFORE, be it resolved that the City of Williamsburg releases Lot 10 Northridge Estates, Phase 4 from the Subdivider's Agreement for Improvements dated July 29, 2003 and recorded in Book 645, Pages 279-281 in the Office of the Iowa County Recorder.

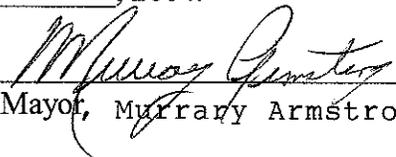
All resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed.

Passed and approved June 14, 2004.

Attest:



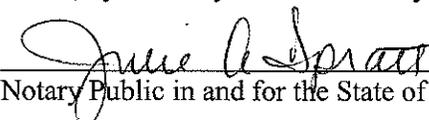
City Clerk, Jenifer J. Karsten



Mayor, Murray Armstrong

STATE OF IOWA, COUNTY OF IOWA: ss:

On this 21st day of June, 2004, before me, the undersigned Notary Public, personally appeared Murray Armstrong and Jenifer J. Karsten, to me personally known, and who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Williamsburg, Iowa; that the seal affixed to the foregoing instrument is the Corporate Seal of the Corporation; and that the instrument was signed and sealed on behalf of the Corporation by authority of its City Council, as contained in Resolution No. 38-06-04 passed by the City Council, on the 14th day of June, 2004, and that Murray Armstrong and Jenifer J. Karsten acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the Corporation, by it and by them voluntarily executed.



Notary Public in and for the State of Iowa