

**City of Williamsburg
210 West State Street
PO Box 596
Williamsburg IA 52361**

Regular Session
August 9, 2004
7:30 p.m.

Mayor pro-tem Kirkpatrick and council members Greiner, Lortz, Wanner, and Phillips were present. Mayor Armstrong was absent.

The Council received a thank-you from the Williamsburg Public Library staff for use of the aquatic center for their end of the summer reading program, pool, and ice cream party.

The Council received a thank-you from Dr. Randy Freeman, Superintendent of the Williamsburg Community Schools for waiving the building permit fees for the football field expansion-building permit.

The Council received the July 2004 Police Department report.

The Council received the July 2004 Recreation Department report.

The Council received a request from Samuel T Belland, Geraldine N Boland, Gary Boland, and Douglas Boland to voluntarily annex their property contained within the following description to the City of Williamsburg, Iowa:

Beginning at the NE corner of the SE ¼ of Section 8, Township 79 North, Range 10 West of the Fifth Principal Meridian, Iowa County, Iowa; thence South along the West line of said SE ¼ to The Northeast corner of Auditor's Parcel "C"; thence Southwesterly and West along the North Line of Auditor's Parcels "C, "E" & "D" to the West line of the SE ¼ SE ¼ of said Section 8; Thence South along said West line to the South ROW line of Welsh Street; thence westerly Along said South ROW line of Welsh Street to the Southerly extension of the existing West ROW line of "NN" Avenue; thence North along the said existing West ROW line of "NN" Avenue and Northerly extension thereof to the existing North ROW line of 235th Street; thence East along said existing North ROW line to the East line of the SW ¼ SW ¼ NW ¼ of Section 9, T79N, R10W and the existing corporate limit line; thence South along said East line to the South Line of the NW ¼ of said Section 9; thence West along said South line to the Point of Beginning, Containing 133.93 acres, more or less.

The Council received the July 2004 Public Works Department report.

It was the consensus of the council to have Eric Tindal, City Attorney, contact Poweshiek Water Association to discuss the two-mile agreement.

Seeding has been completed on the Welsh Street Utilities project.

1. Motion by Wanner and seconded by Greiner to approve the consent agenda:

- (a) Minutes of July 26 & August 3, 2004 council meetings
- (b) Bills as presented
- (c) Treasurer's report

2. Motion by Phillips and seconded by Greiner to approve Resolution No. 53-08-04 -- to hire Bill Keegan as a reserve police officer effective October 1, 2004. Roll call: ayes; GW, TP, PL, MG, DK. Motion carried.
3. Motion by Phillips and seconded by Greiner to approve Resolution No. 54-08-04 -- to hire Keith Becker as a lifeguard for the end of the season at a rate of \$7.50 per hour. Roll call: ayes; GW, TP, PL, MG, DK. Motion carried.
4. Motion by Wanner and seconded by Lortz to approve Resolution No. 55-08-04 to set a hearing at 7:45 p.m. on September 13, 2004 authorizing the City Attorney to proceed with the civil hearing for KFD, Inc. for the violation of Iowa Code Section 453A.2(1) selling, giving, or otherwise supplying any tobacco, tobacco products, or cigarettes to any person under eighteen years of age. Roll call: ayes; GW, TP, PL, MG, DK. Motion carried.
5. Motion by Phillips and seconded by Lortz to open a public hearing at 7:45 p.m. to discuss sewer rates. All ayes. Motion carried.
6. Motion by Wanner and seconded by Lortz to close the public hearing at 7:47 p.m. All ayes. Motion carried.
7. Motion by Phillips and seconded by Greiner to approve first reading Ordinance No. 486 -- sewer user charge rate increase. Roll call: ayes; GW, TP, PL, MG, DK. Motion carried.
8. Motion by Wanner and seconded by Lortz to authorize the Library Board of Trustees to proceed with hiring OPN architects to proceed with work for a new public library at the fire station site on Welsh Street. All ayes. Motion carried.
9. Motion by Wanner and seconded by Lortz to authorize MMS Consultants to create the necessary plans and/or plats required to place the street for access to the new fire station site and to include any necessary permits from applicable agencies. All ayes. Motion carried.
10. Motion by Phillips and seconded by Greiner to approve Resolution No. 56-08-04 - approve the facility plan for the south trunk sewer project Roll call: ayes; GW, TP, PL, MG, DK. Motion carried.
11. Motion by Kirkpatrick and seconded by Wanner to set a public hearing for Friday September 10th at 6:45 a.m. for comment on the facility plan for the south trunk sewer project. All ayes. Motion carried.
12. Motion by Greiner and seconded by Wanner to adjourn at 9:58 p.m. All ayes. Motion carried.


Jenifer J Karsten
City Clerk/Treasurer


Don Kirkpatrick, Mayor pro-tem

DATE 8/06/2004

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE

1

| | | |
|---------------------------|---------------------------|-----------|
| ACCO | #0404365 CHLORINE | 730.80 |
| ACE HARDWARE INC | SUPPLIES | 390.63 |
| ADVANCED WATER TECHNOLOG | #23367 CALCIREQUEST | 965.60 |
| ADVENTURELAND | 23 TICKETS | 460.00 |
| ALLIANT ENERGY | S. ENT. SIGN | 25.27 |
| | UTILITIES | 20,227.17 |
| APEX OFFICE SUPPLY | #3446140 REC CTR | 30.00 |
| ARK PEST CONTROL | CITY HALL #3463680 | 29.98 |
| AVALON NETWORKS INC | PEST CONTROL FIRE/CITY/L | 40.00 |
| | CITY WEB SITE | 14.95 |
| | REC CTR INTERNET | 19.95 |
| | FIRE DETP INTERNET | 19.95 |
| BANKERS TRUST CO | \$1.4 MIL BOND INITIAL FE | 100.00 |
| BARCO MUNICIPAL PRODUCTS | 12 TRAFFIC CONES | 201.25 |
| BARDOLE, NATHAN | VEST GRANT REIMBURSEMENT | 325.11 |
| BELLAND, PLUMBING & HEATI | CITY HALL BOILER MAINTEN | 1,940.98 |
| | AQUATIC SHOWERS REPAIR | 233.73 |
| | AQUATIC DRINK FOUNTAIN R | 71.29 |
| BRODART CO. | #506059 LIBRARY BOOKS | 46.12 |
| CEDAR RAPIDS WELDING | ACETYLENE | 9.30 |
| CENTRAL IOWA DISTRIBUTIN | P.W. BAGS | 83.92 |
| CHARLES CAPPER FORD INC | IMPALA OIL CHANGE | 23.65 |
| CLUBB, RALPH | INS. REIMB. | 136.20 |
| COX SANITATION & RECYCLI | 1ST HALF 08/04 ALLOCATIO | 3,125.00 |
| | 7/04 SPORTS COMPLEX | 64.00 |
| | 7/04 REC CTR | 72.00 |
| | 7/04 AQUATIC CTR | 98.00 |
| D & N FENCE CO. | 12 LARGE LANDFILL BAGS | 3,750.00 |
| DEMCO | 10 SMALL LANDFILL BAGS | 1,815.00 |
| DONS JOHNS | LIFE STATION FENCE REPAI | 550.00 |
| DORSEY & WHITNEY | LIBRARY SUPPLIES #170986 | 21.06 |
| ECKENROD, GRANT | TENNIS COURT/WEST END PO | 130.00 |
| ECKENROD, TRACI | \$1.4 MIL BOND COSTS | 4,721.52 |
| EDDY WALKER EQUIP CO | JULY 2004 FIRE STATION S | 2,450.00 |
| ELECTRIC PUMP | BALL FIELD PREP | 30.00 |
| FRITO LAY INC | INS. REIMBURSEMENT | 303.41 |
| | ST. SWEEPER HOPPER DOOR S | 482.70 |
| GABES GUN SHOP | LIFE STATION REPAIR | 1,857.45 |
| GABRIEL, MICHAEL | #4521907 AQUATIC CONCESS | 1,283.31 |
| GALE GROUP, THE | #04521974 AQUATIC | 123.73 |
| GLANDORF, MATT | CAR STOCK/POLICE RIFLE | 25.00 |
| HANSON LIBRARY PETTY CAS | INS. REIMBURSEMENT | 276.10 |
| HANSON, LORETTA | #13353374 LIBRARY BOOKS | 298.49 |
| HAWKINS, INC | VEST GRANT REIMBURSEMENT | 288.51 |
| IMPRINTED SPORTSWEAR | LIBRARY POSTAGE | 64.76 |
| INGRAM BOOK COMPANY | INS. REIMBURSEMENT | 181.40 |
| IOWA COUNTY RECORDER | #635645 CHLORINE | 447.94 |
| IOWA COUNTY TIRE & SERVI | PUBLIC WORKS | 104.90 |
| | LIBRARY BOOKS/VIDEOS | 1,443.68 |
| | BD OF ADJ. VARRANCES | 19.00 |
| | TIRES - POLICE IMPALA | 305.00 |
| | TIRE REPAIR - IMPALA | 12.00 |
| | LIBRARY PERIODICALS | 24.95 |
| IOWA GARDENING MAGAZINE | #60537 REC CTR CUSTODIAL | 140.00 |
| IOWA PAPER & CHEMICAL | | |

| | | |
|--------------------------|--------------------------|----------|
| IOWA TELECOM | REC CTR #61168 | 160.83 |
| J & S FARM SUPPLY | PHONE BILLS | 1,093.89 |
| JS CLEANING | TOUCHDOWN CHEMICALS | 1,141.00 |
| KEYSTONE LABORATORIES | 7/04 CLEANING | 350.00 |
| KIECKS ROBERT R | H20 TESTS | 40.00 |
| KNOOP | #39449 GABRIEL CLOTHING | 103.00 |
| LAREYS | CLOTHING ALLOW | 10.49 |
| LIFE LINK MD | #31289 CITY HALL | 53.87 |
| MIRACLE RECREATION EQUIP | AED RENEWAL - REC CTR | 186.00 |
| MPC NEWSPAPERS | PARK SLIDE PART | 264.09 |
| | BOARD OF ADJUSTMENT | 33.04 |
| | COUNCIL PROCEEDINGS | 441.28 |
| | FIRECRACKER RUN | 28.25 |
| | SEWER RATES | 14.56 |
| | FARMERS MARKET | 45.20 |
| | GAS | 1,353.55 |
| MULTI COUNTY OIL | 84 MXU SINGLE PORTS | 7,591.91 |
| NATIONAL WATERWORKS INC | FY05 ALLOCATION | 7,900.00 |
| NORTH ENGLISH COMMUNITY | REC OTRLY ELEVATOR MAINT | 99.00 |
| OKEEFE ELEVATOR CO INC | VEST GRANT REIMBURSEMENT | 288.51 |
| PARSONS JUSTIN | SP COMPLEX CONCESSIONS | 54.00 |
| PAUL REVERES PIZZA | AQUATIC CONCESSIONS | 315.00 |
| | VEST GRANT REIMBURSEMENT | 288.51 |
| PHILLIPS BRIAN | AQUATIC CHEMICALS | 1,144.00 |
| POOL TECH MIDWEST INC | JULIE - CLERK SCHOOL | 318.31 |
| QUALITY INN & SUITES | CLEAN CITY HALL WINDOWS | 40.00 |
| QUALITY WINDOW CLEANING | POLICE/CITY HALL SUPPLIE | 168.68 |
| QUILL CORP | RADAR REMOVAL - POLICE | 75.00 |
| RADIO COMMUNICATIONS | H20 TAPPING SADDLES | 233.49 |
| SCHIMBERG CO | H20 SUPPLIES | 86.21 |
| SINN, JEFF | 6/26/04 FIELD PREP | 40.00 |
| | 7/17/04 FIELD PREP | 40.00 |
| THIMMESCH, ERIN | FIELD PREP | 30.00 |
| TIP RURAL ELECTRIC COOP | FIELD PREP | 30.00 |
| TNT LANDSCAPING LLC | UTILITIES | 856.86 |
| | COPPER SULFATE WEST END | 37.50 |
| | TENNIS COURT WEED KILL | 55.00 |
| | JULY MOWING SPORTS COMPL | 2,142.00 |
| | JULY MOWING REC CTR | 420.00 |
| | JULY MOWING AQUATIC CTR | 94.50 |
| | WEED KILL H20 TOWER | 40.00 |
| | LAGOON WEED KILL | 120.00 |
| | LIFT STATION WEED KILL | 85.00 |
| | WEED KILL FIRE STATION | 55.00 |
| | WEED KILL STREETS | 200.00 |
| | VONAHSEN ADD WEED KILL | 30.00 |
| TOWN & COUNTRY WHOLESALE | #468497 AQUATIC CONCESSI | 196.26 |
| | #469014 AQUATIC | 271.27 |
| TREASURER STATE OF IOWA | 7/04 UTILITY SALES TAX | 1,772.56 |
| | 7/04 AQUATIC SALES TAX | 651.41 |
| | 7/04 REC CTR SALES TAX | 351.78 |
| | GEN REC 7/04 SALES TAX | 21.50 |
| US CELLULAR | CELL BILLS | 157.67 |
| USA BLUE BOOK | WWIP #838610 | 47.85 |

| | |
|--------------------------|------------|
| VAN WINKLE JACOB ENG | 87.73 |
| WALDSTEIN, ARNE | 380.00 |
| WENDLER ENGINEERING & CO | 4,990.00 |
| WILLIAMSBURG CARQUEST | 4,437.50 |
| WILLIAMSBURG FAST STOP | 50.00 |
| WILLIAMSBURG FOODS | 13.00 |
| WILLIAMSBURG LUMBER STOR | 181,234.35 |
| WINEGARDEN, NICHOLE | 207,361.25 |
| | 38.36 |
| | 9.00 |
| | 58.63 |
| | 38.64 |
| | 71.98 |
| | 37.40 |
| | 170.55 |
| | 21.96 |

WWTP #840824
 7/12/04 COUNCIL MEETING
 WELSH ST 7/16-7/31/04
 STATE ST 7/16-7/31/04
 WELSH UTILITIES 7/16-7/3
 LIBRARY BOOKS
 PAY REQ #2 - WELSH ST
 PAY REQ #2 - STATE ST
 SUPPLIES
 POLICE CAR WASH
 SPORTS COMPLEX
 REC CTR
 AQUATIC CTR
 FIRE DEPT SUPPLIES
 INS REIMBURSEMENT
 MILEAGE/SPINNING CLASS

Margaret L. Green
Paul J. Williams
Sharon Williams
W.A. Williams
David Williams

DATE 8/06/2004

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE 4

| | | | |
|--------------|------------|--------|---------|
| GRAND TOTALS | EXPENDED | LIQUID | ACCRUAL |
| | 472,047.94 | | |

| | | | |
|------------------------------------|------------|--------|---------|
| RECAP TOTALS | EXPENDED | LIQUID | ACCRUAL |
| FUND TOTALS | | | |
| 001 GENERAL | 17,976.49 | | |
| 002 RECREATION | 18,021.72 | | |
| 003 LIBRARY | 2,505.15 | | |
| 110 ROAD USE TAX | 4,912.69 | | |
| 200 DEBT SERVICE | 100.00 | | |
| 300 CAPITAL IMPROVEMENTS | 4,721.52 | | |
| 303 2004 STATE/WELSH CONSTRUCTION | 398,023.10 | | |
| 304 2004 WELSH UTILITIES EXTENSION | 50.00 | | |
| 305 2004 FIRE STATION SITE PROJECT | 2,450.00 | | |
| 600 WATER | 15,871.04 | | |
| 610 SEWER | 7,416.23 | | |
| **** | 472,047.94 | | |

Resolution No. 53-08-04

Resolution to hire a police reserve officer.

WHEREAS, there was a request from the Police Chief to hire Bill Keegan as a police reserve officer;

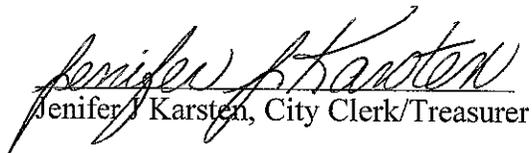
WHEREAS, we Don Kirkpatrick, Mayor pro-tem and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Phillips and seconded by Greiner, roll call: ayes; PL, GW, TP, MG, DK) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 9th day of August 2004, five members of the council present;

NOW THEREFORE, It is Resolved by the City Council of the City of Williamsburg, Iowa, as follows:

Section 1. The Williamsburg City Council authorizes the hiring of Bill Keegan as a police reserve.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved August 9, 2004.


Jenifer J Karsten, City Clerk/Treasurer


Don Kirkpatrick, Mayor pro-tem

Resolution No. 54-08-04

Resolution to hire a lifeguard.

WHEREAS, there was a request from the Recreation Director to hire Keith Becker as a lifeguard for the end of the season;

WHEREAS, we Don Kirkpatrick, Mayor pro-tem and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Phillips and seconded by Greiner, roll call: ayes; PL, GW, TP, MG, DK) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 9th day of August 2004, five members of the council present;

NOW THEREFORE, It is Resolved by the City Council of the City of Williamsburg, Iowa, as follows:

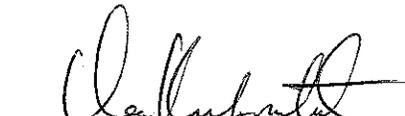
Section 1. The Williamsburg City Council authorizes the hiring of Keith Becker as a lifeguard at the rate of \$7.50 per hour.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved August 9, 2004.



Jenifer J Karsten, City Clerk/Treasurer



Don Kirkpatrick, Mayor pro-tem

Resolution No. 55-08-04

Resolution to set a hearing to proceed with a civil hearing.

WHEREAS, Iowa Code Section 453A.2(1) provides that a person shall not “sell, give, or otherwise supply any tobacco, tobacco products, or cigarettes to any person under eighteen years of age”;

WHEREAS, Iowa Code Section 453A.22(2)(a) provides that if a permit holder or employee of a permit holder has violated said Code, the permit holder shall be assessed a civil penalty of three hundred dollars (\$300.00) for a first violation of Iowa Code Section 453A.2(1);

WHEREAS, on or about May 1, 2004 the permittee (KFD, Inc.) or an employee of the permittee sold cigarettes or tobacco products to a person under eighteen years of age;

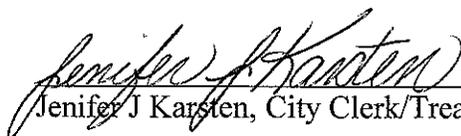
WHEREAS, we Don Kirkpatrick, Mayor pro-tem and Jenifer J Karsten, City Clerk/Treasurer of the City of Williamsburg, Iowa do hereby certify that the foregoing Resolution was adopted (introduced by Wanner and seconded by Lortz, roll call: ayes; PL, GW, TP, MG, DK) by the City Council of the City of Williamsburg, Iowa, at a meeting held on the 9th day of August 2004, five members of the council present;

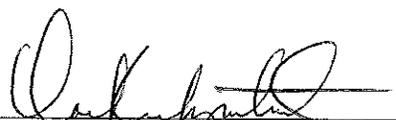
NOW THEREFORE, It is Resolved by the City Council of the City of Williamsburg, Iowa, as follows:

Section 1. The Williamsburg City Council sets a public hearing at 7:45 p.m. on September 13, 2004 authorizing the City Attorney to proceed with the civil hearing for KFD, Inc. for the violation of Iowa Code Section 453A.2(1) selling, giving, or otherwise supplying any tobacco, tobacco products, or cigarettes to any person under eighteen years of age.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved August 9, 2004.


Jenifer J Karsten, City Clerk/Treasurer


Don Kirkpatrick, Mayor pro-tem