

**City of Williamsburg
210 West State Street
PO Box 596
Williamsburg IA 52361**

Regular Session
April 11, 2005
7:30 p.m.

Mayor pro-tem Kirkpatrick and council members Greiner, Lortz, Wanner, and Phillips were present. Mayor Armstrong was absent.

The Council received the March 2005 Police Department report.

The Council received the March 2005 Recreation Department report.

There was a request from Harvey Schwarting for the City to extend the sewer line to the eastern city limits. The Council asked if the residents wanting to connect to the city sewer would consider voluntary annexation.

It was the consensus of the Council, with the Mayor's approval, to allow the Library to use the north side of the square for the annual vehicle fair on July 21, 2005.

The City Council made a proposal to pay for ten percent of the total cost to repair Hawkeye Drive. The total cost would be \$26,600. The property owners would split the remainder as follows: Wieser Precast 25%, Garth VonAhsen 50%, and David Werner 15%. Garth VonAhsen and David Werner thought it was pretty costly and would consider an alternative amount.

Jim Jacob, City Engineer, showed the Council the Iowa Statewide Urban Design Standards for Public Improvements.

Eric Tindal, City Attorney, has set up a telephone conference with Dave Claypool, Bob Josten, Gary Wanner, Paul Lortz, and Jenifer Karsten to discuss the fire station project at 2:00 p.m. on Thursday, April 14.

The Fire Department suggested calling the new street at the new fire station site "Firefighter Drive".

Archeology work has been completed for the South Trunk Sewer Project.

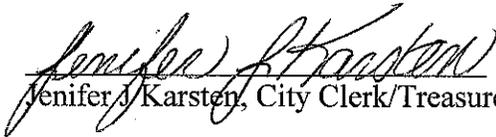
Iowa County will maintain Sunset Avenue and North Street for the City and the City will plow snow on Hawkeye Drive for the County.

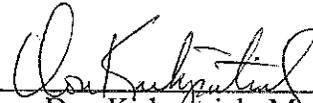
1. Motion by Greiner and seconded by Lortz to approve the consent agenda:

- (a) Minutes of the March 28, 2005 council meeting
- (b) Bills as presented
- (c) Treasurer's report

All ayes. Motion carried.

2. Motion by Lortz and seconded by Greiner to approve the request from Carma Morrison, Craig McBride, and Dorothy McBride to burn around the pond at 801 Oak Street as long as they notify the Public Works Director and the Fire Chief when they will be burning. All ayes. Motion carried.
3. Motion by Phillips and seconded by Lortz to approve the request from Henry Zimpleman to burn CRP acres on the north side of the creek as long as he notifies the Public Works Director and the Fire Chief when he will be burning. All ayes. Motion carried.
4. Motion by Phillips and seconded by Lortz to advertise for part-time summer office help for city hall. All ayes. Motion carried.
5. Motion by Greiner and seconded by Phillips to authorize John Avery to take the CPO class. All ayes. Motion carried.
6. Motion by Phillips and seconded by Greiner to authorize payment of eighty hours comp time to John Avery. All ayes. Motion carried.
7. Motion by Phillips and seconded by Greiner to approve Resolution No. 23-04-05 – form of agreement for the 2005 Fire Station Street Project. Roll call: ayes; GW, TP, PL, MG, DK. Motion carried.
8. Motion by Greiner and seconded by Lortz to adjourn at 9:48 p.m. All ayes. Motion carried.


Jennifer A. Karsten, City Clerk/Treasurer


Don Kirkpatrick, Mayor pro-tem

DATE 4/07/2005

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE 1

A GAME SPORTS	LIBRARY DVD	156.95
ACE HARDWARE INC	SUPPLIES	383.14
ALLIANT ENERGY	UTILITY BILLS	13,822.57
APEX OFFICE SUPPLY	REC SUPPLIES #3759060	43.98
ARK PEST CONTROL	PEST CONTROL	40.00
AVALON NETWORKS INC	CITY WEB/REC CTR&FIRE IN	54.85
BARNES DISTRIBUTION	PW SUPPLIES	52.25
BLACKHAWK SPRINKLERS INC	REC CTR #48575	145.00
BRODART CO. KRISTIN	LIBRARY SUPPLIES 572909,	86.93
CEDAR RAPIDS WELDING	MILEAGE/MERITINGS	93.96
CHARLES CAPPER FORD INC	#105821 ACETYLENE	9.30
COMPUTER MANAGEMENT GROU	VEHICLE UPKEEP	356.70
COX SANITATION & RECYCLI	JENI-SPRING SCHOOL	30.00
	1ST 1/2 04/05	3,125.00
DES MOINES STAMP MFG CO	3/05 REC CTR	46.00
	LIBRARY #0586138	27.75
DRISCOLL WELDING	#586141 OFFICE STAMPS	27.75
ECKENROD RECREATION PETT	PARKS SUPPLIES	89.65
ECKENROD, TRACI	SPORTS COMPLEX PETTY CAS	9.80
ED M FIELD EQUIPMENT CO I	INS.REIMB.	80.00
GARRINGER, RAYMOND	FIRE DEPT. EQUIP	7.40
	INS. REIMB	162.50
	DRUG REIMB	106.40
	POSTAGE	647.78
HANSON LIBRARY PETTY CAS	2ND YR 2ND WK-PHILLIPS	81.65
HAWKEYE COMMUNITY COLLEG	FIRE EXT. MAINTENANCE	80.00
HAWKEYE FIRE & SAFETY CO	LIBRARY BOOKS	410.30
HEARTLAND AG-BUSINESS GR	POLICE COMPUTER REPAIR	15.00
HOMERUN COMPUTER SERVICE	CITY NAME IMPRINT	100.00
IMPRINTED SPORTSWEAR	JOHN AVERY CLOTHING ALLO	77.00
	LIBRARY BOOKS	194.25
	LIBRARY VIDEOS	428.13
INGRAM BOOK COMPANY	LIBRARY	492.23
	LIBRARY	87.75
IOWA CITY PRESS CITIZEN	LIBRARY	6.40
IOWA COMMUNICATIONS NETW	REC CTR RECEIVER REPAIR	35.00
IOWA COUNTY ELECTRONICS	KARSTEN/BD OF ADJ	7.00
IOWA COUNTY RECORDER	KNOOP-LEIN COURSE	430.00
IOWA LAW ENFORCEMENT INT	JENI-SPRING SCHOOL	75.00
IOWA MUNICIPAL FINANCE	#66150 REC CTR	295.21
IOWA PAPER & CHEMICAL	MEMBERSHIP	375.00
IOWA RURAL WATER ASSOC	JULIE CLERK SCHOOL	240.00
IOWA STATE UNIVERSITY	PHONE BILLS	240.94
IOWA TELECOM	STREET ROCK	1,022.94
J & S FARM SUPPLY	WALL HANGINGS/BLIND	255.75
KARSTEN, JENIFER	H20 TESTS #2500614	302.53
KEYSTONE LABORATORIES	#32010 CITY HALL	27.00
LAREYS	PUBLICATIONS	53.87
MPC NEWSPAPERS	GAS	967.33
MULTI COUNTY OIL	REC CTR EQUIPMENT REPAIR	952.10
NO SWEAT SERVICE	#328 REPAIR ARC TRAINER	75.00
	WELL #7 REPAIR	168.75
NORTHWAY WELL & PUMP CO	REC CTR #10118	1,464.37
NOVA HEALTH EQUIPMENT	#5053809130 REC CTR	68.60
PEPSI COLA GEN BOT IN	POSTAGE-CITY HALL	167.50
PETTY CASH		21.25

DATE 4/07/2005

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE

2

QUILL CORP	SUPPLIES #346119	141.98
RECORDED BOOKS INC	SUPPLIES #6353375	160.42
RIVER PRODUCTS CO INC	LIBRARY BOOKS	215.25
SAGERBRUSH CORPORATION	ROAD STONE	815.69
SPRATT, JULIE	LIBRARY COMPUTER EQUIP	913.95
	WALL HANGINGS	285.14
	INS.REIMB.	19.30
	DRUG REIMB.	69.10
STAPLES CREDIT PLAN	LIBRARY SUPPLIES	68.63
TESTAMERICA INC	#40378225 SEWER TESTS	726.30
THOMAS BOURGEGY & CO INC	LIBRARY BOOKS	84.70
TIP RURAL ELECTRIC COOP	UTILITY BILLS	892.56
TINT LANDSCAPING LLC	AERIFICATION/COPPER SULF	721.36
TREASURER STATE OF IOWA	3/05 UTILITY SALES TAX	1,677.52
	3/05 REC CIR SALES TAX	1,704.42
	3/05 GEN REC SALES TAX	328.30
	POLICE CODE BOOKS	228.75
TRIPLE T ENTERPRISES	PHONE BILLS	157.54
US CELLULAR	POSTAGE	4,800.00
USA POSTAL SERVICE - POST	H20 SUPPLIES	33.19
USA BLUE BOOK	COUNCIL MEETINGS	686.00
VAN WINKLE JACOB ENG	2005 STATE ST PROJEC	5,041.50
	2005 SOUTH ST PROJECT	3,580.50
VONAHSEN, GARTH	SOUTH TRUNK SEWER PROJEC	7,095.75
WELTER STORAGE EQUIPMENT	TOTAL ESCROW PAYMENT	2,200.00
WICHMANN, DAVE OR BARB	FREIGHT CHARGE	58.50
WILLIAMSBURG CARQUEST	SUMMER REC FEE REFUND	25.00
WILLIAMSBURG FOODS	SUPPLIES	151.68
	SUPPLIES	51.93
	LIBRARY AFTER SCHOOL SUP	46.49
WITTES HOME DECORATING	POLICE OFFICE BLIND	245.00

DATE 4/07/2005

CITY OF WILLIAMSBURG
CLAIMS REGISTER REPORT

PAGE 3

GRAND TOTALS	EXPENDED	LIQUID	ACCRUAL
	60,781.27		

	EXPENDED	LIQUID	ACCRUAL
RECAP TOTALS			
FUND TOTALS			
001 GENERAL	13,527.97		
002 RECREATION	7,666.64		
003 LIBRARY	3,100.48		
110 ROAD USE TAX	5,894.18		
300 CAPITAL IMPROVEMENTS	891.17		
302 SOUTH ST PROJECT - COURT TO ELM	3,580.50		
305 2004 FIRE STATION SITE PROJECT	61.60		
306 2004 TRUNK SEWER PROJECT	7,167.99		
307 STATE ST PROJECT - ELM TO WILSON	5,041.50		
600 WATER	7,387.86		
610 SEWER	6,461.38		
****	60,781.27		

Marcia Green

Paul A. Alb

Thomas Phillips

Myra Alb

Donna Phillips

Resolution No. 23-04-05
FORM OF AGREEMENT

THIS AGREEMENT is made and entered into by and between the City of Williamsburg, Iowa ("City"), and Streb Construction Co. ("Contractor").

Whereas the City has prepared certain plans, specification forms for proposal and bid documents dated the 28th day of March, 2005, for the Fire Station Street Improvement Project ("Project"), and

Whereas, said plans, specifications, proposal and bid documents accurately and fully describe the terms and conditions upon which the Contractor is willing to perform the Project.

NOW, THEREFORE, IT IS AGREED:

1. The City hereby accepts the attached proposal and bid documents of the Contractor for the Project, and for the sums listed therein.
2. This Agreement consists of the following component parts which are incorporated herein by reference:
 - a. Addenda Numbers 1;
 - b. "English Standard Specifications for Highway and Bridge Construction," Series of 2001, Iowa Department of Transportation, as amended;
 - c. Plans;
 - d. Specifications and Supplementary Conditions;
 - e. Advertisement for Bids;
 - f. Note to Bidders;
 - g. Performance and Payment Bond;
 - h. Restriction on Non-Resident Bidding on Non-Federal-Aid Projects;
 - I. Contract Compliance Program (Anti-Discrimination Requirements);
 - j. Proposal and Bid Documents; and
 - k. This Instrument.

The above components are deemed complementary and should be read together. In the event of a discrepancy or inconsistency, the more specific provision shall prevail.

3. The names of subcontractors approved by City, together with quantities, unit prices, and extended dollar amounts, are as follows (or shown on an attachment):

Maxwell Construction, Items 1-14 as shown on proposal, \$72,893.60 Total

4. Payments are to be made to the Contractor in accordance with the Supplementary Conditions.

DATED this 1st day of April, 2005.

City of Williamsburg

By *Don Kirkpatrick*

DON KIRKPATRICK
Mayor PRO-TEM

ATTEST:

Janifer P. Kasten
City Clerk

Contractor

Streb Construction Co., Inc.

By *David G. Streb*

(Title) President

ATTEST:

Gene H. Streb V.P.
(Title) (Company Official)

Approved By:

City Attorney's Office

FORM OF PROPOSAL (Revised per Addendum #1)
FIRE STATION STREET IMPROVEMENT PROJECT
CITY OF WILLIAMSBURG

NOTICE TO BIDDERS:

PLEASE DO NOT USE THE FORM OF PROPOSAL INCLUDED IN THE BOUND VOLUME OF THE SPECIFICATIONS. SEPARATE COPIES OF THIS PROPOSAL ARE CONTAINED WITHIN THE BACK COVER OF THIS DOCUMENT.

Name of Bidder Streb Construction Co., Inc.
Address of Bidder 18 Commercial Drive
P.O. Box 3327
Iowa City, IA 52244-3327

TO: City Clerk, City of Williamsburg
City Hall, 210 West State St., Williamsburg, Iowa 52361

The undersigned bidder submits herewith bid security in the amount of \$ 10%, in accordance with the terms set forth in the "Project Specifications."

The undersigned bidder, having examined and determined the scope of the Contract Documents, hereby proposes to provide the required labor, services, materials and equipment and to perform the Project as described in the Contract Documents, including Addenda 1, _____, and _____, and to do all work at the prices.

We further propose to do all "Extra Work" which may be required to complete the work contemplated, at unit prices or lump sums to be agreed upon in writing prior to starting such work.

The names of those persons, firms, companies or other parties with whom we intend to enter into a subcontract, together with the type of subcontracted work and approximate dollar amount of the subcontract, are as follows:

Maxwell Construction \$ 72,893.⁶⁰

Fire Station Street Improvement Project

City of Williamsburg

Addendum #1

Name and address of bidder:

Streb Construction Co., Inc.
P.O. Box 3327, Iowa City, IA 52244-3327

Item	Description	Unit	Estimated Quantity	Unit Price	Total Cost
1	10 inch PVC SDR 26 Sanitary Sewer, with Crushed Stone Encasement	LF	607	42.00	25,494.00
2	48 inch dia. Sanitary Manhole, Complete as Specified, In Place (2 structures)	VF	12.28	320.00	3,929.60
3	6" Sanitary Sewer Service, PVC, SDR 26	EA	1	450.00	450.00
4	Connect Sewer to Existing Lift Station	EA	1	1,200.00	1,200.00
5	8" Water Main, PVC DR-18	LF	590	17.00	10,030.00
6	8" Gate Valves	EA	3	800.00	2,400.00
7	Fire Hydrant with Auxiliary Gate Valve	EA	1	2,350.00	2,350.00
8	Replace Asphalt Driveway	SY	90	60.00	5,400.00
9	Restore Planting Box	LS	1	2,000.00	2,000.00
10	6" PVC Water Service	EA	1	1,500.00	1,500.00
11	22 1/2" x 36 1/4" RCAP Storm Sewer, Tongue and Groove, with all joints wrapped	LF	120	80.00	9,600.00
12	22 1/2" x 36 1/4" RCAP Flared End Section	EA	2	800.00	1,600.00
13	ADS N-12 Longitudinal Subdrain	LF	630	10.00	6,300.00
14	6" Erosion Stone over Engineering Fabric	TON	20	32.00	640.00
15	8" PCC Paving, with integral curb	SY	1,380	28.00	38,640.00
16	6" PCC Driveway	SY	45	40.00	1,800.00

FP-2

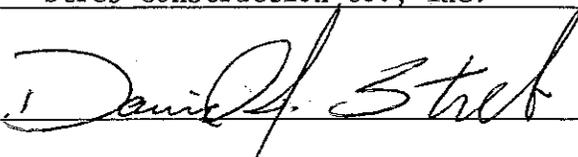
17	6" Thick Granular Subbase	SY	1,470	6.00	8,820.00
18	Road Closure Barricade	EA	1	500.00	500.00
19	Imported Fill, Compaction as Specified, In Plac	CY	1,730	7.00	12,110.00
20	Remove Existing Driveway and Culvert	LS	1	1,000.00	1,000.00
21	Silt Fence	LF	350	3.00	1,050.00
22	Seeding, Fertilizing and Mulching Permanent Seeding of Urban Areas	LS	1	3,000.00	3,000.00
23	Traffic Control	LS	1	1,000.00	1,000.00
ESTIMATED TOTAL PROJECT COST					140,813.60
T:\1600\1630012\SPECS\BIDLIST.XLS March 22, 2005					

The low bidder and each subcontractor of the low bidder is required to submit three references, including at least one municipal reference. Award of the bid or use of specific subcontractors may be denied if sufficient favorable references are not produced or may be denied based on past experience on projects with the City of Williamsburg.

The undersigned bidder certifies that this proposal is made in good faith, and without collusion or connection with any other person or persons bidding on the work.

The undersigned bidder states that this proposal is made in conformity with the Contract Documents and agrees that, in the event of any discrepancies or differences between any conditions of this proposal and the Contract Documents prepared by the City of Williamsburg, the more specific shall prevail.

FIRM: Streb Construction Co., Inc.

By: 

President

Title

319/338-3498

Work Phone Number(s)

Dan Chelf

Name of Contact Person for Bid

FP-4