

September 22, 2014  
Williamsburg City Council Meeting Minutes

In the absence of Mayor Murphy, Mayor Pro Tem Kirkpatrick called the meeting to order at 7:30 p.m. with the pledge of allegiance and noted council members Bunge, Grier, Kirkpatrick, and McGovern present. Kubas was absent.

Motion McGovern, 2<sup>nd</sup> Bunge to approve the agenda and the consent agenda items – all aye.

Motion McGovern, 2<sup>nd</sup> Grier to approve the request from Shannon Musser Williamsburg High School Student Council Advisor to burn a “W” at the Homecoming Pep Rally on Thursday, October 2<sup>nd</sup> – all aye.

Motion Bunge, 2<sup>nd</sup> McGovern to discharge City Clerk/Treasurer Shelley Annis from the 90 day probationary period which began upon hire on June 16<sup>th</sup> and ended September 16<sup>th</sup> – all aye.

Council reviewed correspondence from Dan Treiber with Tennis Services of Iowa regarding the tennis court resurfacing. Council directed Clerk Annis to contact Treiber to inquire if the \$29,800.00 price would remain the same and request that the project be completed and billed prior to the June 30, 2015 fiscal year end.

Council reviewed the draft survey for the lower elementary school site reuse/redevelopment. Council will submit suggested changes and/or corrections to Clerk Annis to forward to Mayor Murphy and Jeff Schott.

Public Works Director Avery reviewed the written report regarding the 801 Hampton Drive property. Director Avery also reviewed his request to add a fourth full-time employee to the public works department including a report from Clerk Annis showing the \$341,524 budgeted with three full-time positions versus \$352,023 projected for FY2015 wages/salaries and benefits if a fourth full-time position was added to public works. Councilmember Bunge discussed the amount of over-time paid in FY2014 and alleviating current comp time accruals by overlapping public works employees’ work schedules. City Attorney Tindal suggested a Tuesday through Saturday and a Sunday through Thursday schedule to eliminate on-call overtime. Councilmember McGovern questioned what new tasks or projects would be performed by adding another full-time position. Director Avery could submit suggestions. Councilmember Bunge questioned Avery’s contract for services with the City of Parnell in regard to overtime and comp time being paid or accrued.

Motion Kirkpatrick to approve Resolution 43-14 hiring Scott Annis, Williamsburg as a full-time laborer in the public works department failed for lack of a second.

Clerk Annis reported savings to communication services costs for all locations. Council directed Annis to contact the City’s current provider to negotiate current service costs.

Jim Jacobs with VJ Engineering reported a suggestion to modifying the slope of the alley entrance from Elm to Chatham. Jacobs gave an estimated cost of \$3,700.00. Motion Bunge, 2<sup>nd</sup> McGovern to approve the modifications – all aye.

Motion McGovern, 2<sup>nd</sup> Grier to adjourn the meeting at 8:20 p.m. – all aye.

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Shelley Annis, City Clerk/Treasurer