

February 2, 2015  
Williamsburg City Council Budget Workshop Meeting Minutes

Mayor Murphy called the meeting to order at 6:30 p.m. with the pledge of allegiance and noted council members Bunge, Grier, Kubas & McGovern present. Council member Kirkpatrick attended via speakerphone.

Rec Director Nichole Winegarden presented Council with proposed Rec Center membership & other fee increases to be effective July 1, 2015. Increases would create approximately \$16,290 in additional Revenues for FY2016. Council members agreed with the proposed increases and will consider such at their February 9<sup>th</sup> Council meeting. Council discussed & questioned the request from Director Winegarden to add a 3<sup>rd</sup> full-time employee to the Rec Department. Winegarden justifies the additional full-time employee to give the Assistant Director and Winegarden relief from the many hours they put in from April through October of every year due to the ball fields being used, the pool being open and the increased activities at the Rec Center. Council questioned if hiring additional part-time help during those busier times would work. Winegarden doesn't feel she could find qualified part-time help that would be willing to come back year after year. The consensus of the Council found adding a full-time position beneficial.

Clerk Annis reviewed the tax rates being levied for FY2016 with the Debt Service Levy increasing slightly to service the debt obligations to be paid in FY2016. Annis reviewed General Fund changes which by removing the proposed full-time positions to the Police & Public Works Departments reduced the General Fund deficit by \$56,239. With cuts to other General Fund expenses and transferring in an additional \$100,000 from the Local Option Sales Tax (LOST) Fund leaves a \$10,032 positive General Fund balance for FY2016. Recreation Department changes leaves a negative \$181,928 ending balance for FY2016. The Library changes give a positive \$4,518 ending balance for FY2016. Road Use Tax (RUT) Fund changes leaves a positive \$277 balance for FY2016. The additional \$100,000 being transferred from the LOST Fund to the General Fund leaves a negative \$75,900 balance for FY2016. This is due to budgeting a transfer of \$500,000 to the General Fund in both FY2015 & FY2016 which is more than the budgeted Revenues for both fiscal years. This could affect the overall LOST Fund balance negatively and does not recommend this practice. Changes to the Water Fund leave a positive \$17,492 balance and changes to the Sewer Fund leave a positive \$58,459 balance for FY2016.

The projected overall ending Fund balances as follows: General Fund \$251,008; Recreation Fund \$1,254,652; Library Fund \$28,285; Boyd Fund \$510,132; Equipment Fund \$722,056; Historical Fund \$0; RUT Fund \$123,262; LOST Fund <\$6,948>; TIF Fund \$239,347; Wyman Fund \$991; Debt Service Fund \$14,195; Capital Improvement Fund \$330,293; School Demo Project Fund \$821,589; Wilson St Project Fund \$1,480,342; Welsh St Project Fund \$22; Water Fund \$204,353; Sewer Fund \$188,076; Sewer Increase Fund \$484,028; Sewer Sinking Fund \$51,305; Sewer Trunk Fund \$100,349; Child Dev Center Fund \$30,092. Total FY2016 Projected Ending Balance \$6,827,429 up from Projected FY2015 Balance of \$6,741,287.

Annis will work the proposed budget figures into the State Budget forms have the FY2016 Budget published per the State requirement in anticipation of allowing the Council to hold the public hearing at their February 29<sup>th</sup> Council meeting.

Motion McGovern, 2<sup>nd</sup> Kubas to adjourn the meeting at 8:05 p.m. – all aye.