

November 23, 2015
Williamsburg City Council Meeting Minutes

In Mayor Murphy's absence and prior understanding that Mayor Pro Tem Kirkpatrick would not be in attendance, acting Mayor Pro Tem Bunge called the meeting to order at 7:30 p.m. with the pledge of allegiance and noted council members Bunge, Grier, Kirkpatrick and McGovern present. Kubas was absent. Also present was City Attorney Eric Tindal, Public Works Director John Avery and City Clerk Shelley Annis.

City Clerk Annis informed the Council that item 'c' on the consent agenda, approving a liquor license was not ready for approval by the Council. Motion Grier, 2nd Kirkpatrick to remove item 'c' from the consent agenda and approve the agenda and all other consent agenda items – all aye.

Ron Holden, Rita McDonald and John Engel addressed the Council regarding a "rumor" of the City authorizing a proposal for a ShopKo on the old elementary school property. The three spoke to how such a retail store would negatively affect approximately 6 retail stores already in operation on the square and asked why the public was not made aware of the proposal. Council Members Bunge, Grier and McGovern gave information regarding the process of asking the public for input on development ideas, the Council's decision to seek proposals for developing the property and the public hearing held in conjunction with hiring MSA Consultants to prepare the RFP. City Attorney Tindal informed the public in attendance that currently there is no agreement on the City's response to the one proposal received.

Mayor Pro Tem Bunge opened the scheduled public hearing at 8:15 p.m. on amending City Code Chapter 122 – Peddlers, Solicitors & Transient Merchants. With no one speaking for or against the amendment, Mayor Pro Tem Bunge closed the public hearing at 8:16 p.m.

Motion Kirkpatrick, 2nd McGovern to approve the 1st reading of Ordinance 04-15 amending Williamsburg Code Chapter 122 – Peddlers, Solicitors & Transient Merchants. McGovern, Grier, Kirkpatrick, Bunge – aye.

Motion Kirkpatrick, 2nd Grier to approve waiving the 2nd & 3rd reading of Ordinance 04-15 amending Code Chapter 122 – Peddlers, Solicitors & Transient Merchants and adopt the Ordinance upon publication and signature by the Mayor. Kirkpatrick, Grier, McGovern, Bunge – aye.

Motion McGovern, 2nd Kirkpatrick to approve Resolution 126-15 accepting the Fiscal Year 2015 Annual Urban Renewal Report and approve submission to the State of Iowa Department of Management. Grier, Kirkpatrick, McGovern, Bunge – aye.

Motion Grier, 2nd Kirkpatrick to approve Resolution 127-15 accepting the Tax Increment Financing Indebtedness & Request for TIF Increment Tax Reports and approve submission to the Iowa County Auditor. McGovern, Grier, Kirkpatrick, Bunge – aye.

Motion Kirkpatrick, 2nd Grier to approve Resolution 128-15 accepting the Fiscal Year End 2015 Annual Financial Report and approve submission to the Auditor of the State of Iowa. Kirkpatrick, Grier, McGovern, Bunge – aye.

Council reviewed a draft RFP for preparing a City Comprehensive Plan and set dates specific to certain deadlines listed.

Clerk Annis reported that if the City wishes to utilize the Iowa DOT's TEAP program to have a study of the Hwy 149/Highland St Corridor, the City does not hire a consultant to prepare the study. Rather the

City submits a letter listing any current traffic and pedestrian safety & operational issues and the Iowa DOT considers hiring a consultant to perform the study limited to 100 consulting hours. Annis reported that Council member Grier asked for discussion of the possibility of including a trail in the study. Annis has a call into Kent Ellis, District 7 Engineer to discuss the possibility of including a trail in the study. Council will seek additional input from the public on including a trail in this area.

Motion Kirkpatrick, 2nd Grier to adjourn the meeting at 8:45 p.m. – all aye.

Shelley Annis, City Clerk/Treasurer