

October 24, 2016
Williamsburg City Council Meeting Minutes

Mayor Pro Tem Bunge called the meeting to order at 7:00 p.m. with the pledge of allegiance and noted council members Bunge, Grier, Marshall, and Sandersfeld present. Absent was Council member McGovern. Also present was Assistant City Attorney John Pilkington, Public Works Director John Avery, Jim Jacob with VJ Engineering and City Clerk Shelley Annis.

Motion Grier, 2nd Sandersfeld to move agenda item number eighteen up and wait hear from the City Attorney prior to discussions and approve the modified agenda and consent agenda items – all aye.

At 7:07 p.m. Mayor Pro Tem Bunge opened the public hearing on proposed drawings, specifications, proposed form of contract and estimate of cost for the 2017 Circle Terrace Reconstruction Project. Clerk Annis reported receiving no written or oral objections on the matter. With no one speaking for or against the matter from the audience, Bunge closed the public hearing at 7:09 p.m.

Motion Sandersfeld, 2nd Grier to approve Resolution 58-16 approving Plans, Specifications, Form of Contract and Estimate of Cost for the 2017 Circle Terrace Reconstruction Project. Marshall, Grier, Sandersfeld, Bunge – aye.

Motion Sandersfeld, 2nd Marshall to approve Resolution 59-16 awarding a contract to Cornerstone Excavating, Inc., Washington, Iowa for the 2017 Circle Terrace Reconstruction Project. Sandersfeld, Grier, Marshall, Bunge – aye.

Motion Sandersfeld, 2nd Grier to approve Resolution 60-16 approving a service agreement with Piper Jaffray to serve as Underwriter for the Issuance of Bonds for the 2017 Circle Terrace Reconstruction Project. Grier, Marshall, Sandersfeld, Bunge – aye.

Motion Sandersfeld, 2nd Grier to approve Resolution 61-16 approving a service agreement with Dorsey & Whitney LLP to serve as Bond Counsel for the Issuance of Bonds for the 2017 Circle Terrace Reconstruction Project. Marshall, Grier, Sandersfeld, Bunge – aye.

Motion Grier, 2nd Sandersfeld to approve Resolution 62-16 setting a public hearing on a Proposal to enter into a General Obligation Corporate Purpose Loan Agreement and to Borrow Money thereunder in a Principal Amount not to exceed \$3,000,000.00 for Monday, November 14, 2016 at 7:00 p.m. Sandersfeld, Grier, Marshall, Bunge – aye.

With recent understanding of the Department of Labor Overtime Rule regarding the new “salary threshold”, Attorney Pilkington reviewed Attorney Eric Tindal’s findings and report Tindal’s opinion that the new hire in the Rec Department be set at an hourly wage as well as move Assistant Rec Director Jeff Sinn from salary to hourly. Motion Sandersfeld, 2nd Marshall to approve Resolution 70-16 hiring Nikki Vance as an Assistant Rec Director in the Rec Department at an hourly rate of \$14.42 effective November 14, 2016. Grier, Sandersfeld, Marshall, Bunge – aye.

Motion Sandersfeld, 2nd Marshall to approve Resolution 63-16 accepting the Fiscal Year 2016 Annual Urban Renewal Report and approve submission to the State of Iowa Department of Management. Grier, Marshall, Sandersfeld, Bunge – aye.

Motion Sandersfeld, 2nd Grier to approve Resolution 64-16 accepting the Tax Increment Financing Indebtedness & Request for TIF Increment Tax Reports and approve submission to the Iowa County Auditor. Marshall, Grier, Sandersfeld, Bunge – aye.

Motion Grier, 2nd Marshall to approve Resolution 65-16 transferring \$13,765.92 from the Sewer Increase Fund to the Sewer Fund for the purchase of a clarifier gear reducer for the West Wastewater Treatment Plant. Bunge, Sandersfeld, Grier, Marshall – aye.

Motion Grier, 2nd Sandersfeld to approve Resolution 66-16 transferring the remaining \$428,563.01 from the Wilson Street Project Fund to the Circle Terrace Project Fund. Marshall, Grier, Sandersfeld, Bunge – aye.

Motion Sandersfeld, 2nd Marshall to approve Resolution 67-16 transferring \$29,259.18 from the TIF Fund, \$1,695.00 from the Water Fund, and \$14,345.50 from the Sewer Fund to the Debt Service Fund for making Bond Interest Payments. Grier, Marshall, Sandersfeld, Bunge – aye.

Motion Sandersfeld, 2nd Grier to approve Resolution 68-16 transferring \$100,000.00 from the LOST Fund to the General Fund and then from the General Fund to the Library Fund as budgeted in FY2017. Grier, Marshall, Sandersfeld, Bunge – aye.

Motion Grier, 2nd Sandersfeld to approve Resolution 69-16 transferring \$125,000.00 from the TIF Fund to the Rec Fund as budgeted in FY2017. Bunge, Sandersfeld, Marshall, Grier – aye.

Motion Sandersfeld, 2nd Marshall to approve Resolution 70-16 promoting Rodney Joseph from Laborer to Laborer, Class I and approving a \$.25 per hour pay increase for obtaining his Iowa DNR Water Treatment Grade I Certificate. Grier, Sandersfeld, Marshall, Bunge – aye.

Public Works Director Avery reviewed prices for hot-mixed asphalt (HMA) from LL Pelling for the 2015 Maple Street and Chatham Street projects compared to the price for HMA from LL Pelling for completing the Clark and East Maple Street projects. Motion Sandersfeld, 2nd Marshall to approve Resolution 57-16 approving a proposal for services with LL Pelling Co., North Liberty, Iowa for hot-mixed asphalt overlay of Clark Street and East Maple Street. Marshall, Sandersfeld, Bunge – aye; Grier abstained.

Motion Sandersfeld, 2nd Grier to approve a new utility bill format to replace the postcard type utility bill – all aye.

Motion Grier, 2nd Marshall to approve renewal of the City Employee Dental Insurance Plan – all aye.

Motion Sandersfeld, 2nd Grier to adjourn the meeting at 7:45 p.m. – all aye.

Shelley Annis, City Clerk/Treasurer